

Make a Payment

Navigation: **Student Homepage**

1. From the **Student Homepage**, select the **Financial Account** tile.

ctcLink My Institution View Welcome Renton Technical College!

RTC RENTON TECHNICAL COLLEGE®

ctcLink GATEWAY

Canvas

Student Homepage

Your Gateway to ctcLink

Welcome!

You have arrived at the ctcLink Gateway for Washington's community and technical colleges. The links at the left should get you everywhere you need to go in ctcLink for your student, faculty or staff online work. Some of you will have links to applications across the top of the page as well.

Your ID is what drives access to all of these links and you will have this same ID forever. Whether you attend more than one Washington community college at a time, work at one or more throughout your career, or even if you go from student to employee or from employee to student, your user ID will never change.

How do I...?

If you need to know how to use some of the ctcLink tools, check out the [ctcLink Training website](#). There you'll find Quick Reference Guides (QRG) and training exercises to get you on your way. More content will be added to the training website as materials are developed.

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Message Center

Tasks

No current tasks

Academic Progress

Manage Classes

Financial Aid

Financial Account

Academic Records

Profile

XX270CS01

Additional Resources

- The **Account Balance** page displays.
- Select the **Payments** dropdown.

The screenshot shows the 'Account Balance' page. The left sidebar contains a menu with the following items: 'Charges', 'Payments' (highlighted with a red box), '1098-T', 'Payment Plans', and 'Other Account Activities'. The main content area is titled 'What I Owe' and contains a table with the following data:

Term	Charges & Deposits	Total Due
WINTER 2025	127.00	127.00
SPRING 2025	301.18	301.18
Total	428.18	428.18

Below the table, it states 'Currency used is US Dollar'.

- Select **Make a Payment**.
- The **Specify Payment Amount** page displays.

The screenshot shows the 'Specify Payment Amount' page. The left sidebar menu includes: 'Account Balance Due Now 127.00', 'Charges', 'Payments', 'Payment History', 'Make a Payment' (highlighted with a red box), '1098-T', 'Payment Plans', 'Netnet Payment Plan', 'Enroll in Payment Plan', and 'Other Account Activities'. The main content area is titled 'Specify Payment Amount' and contains the following text:

This is a list of charges that you are allowed to pay online. Your other charges can be paid through the Cashiers office or mailed in separately.

Renton Technical College

Item Description	Due Date	Item Term	Outstanding Charges	Payment Amount
WABO TESTING FEE	01/29/2025	WINTER 2025	62.00	<input type="text"/>
Testing	01/29/2025	WINTER 2025	10.00	<input type="text"/>
WABO PRACTICE FEE	01/29/2025	WINTER 2025	55.00	<input type="text"/>
Tuition	03/10/2025	SPRING 2025	29.62	<input type="text"/>
Online eLearning Course Fee	03/10/2025	SPRING 2025	12.00	<input type="text"/>
Comprehensive Fee	03/10/2025	SPRING 2025	26.00	<input type="text"/>
Technology Fee	03/10/2025	SPRING 2025	2.00	<input type="text"/>
Tuition	03/10/2025	SPRING 2025	26.24	<input type="text"/>

6. Select your **Payment Amount**, then select **Calculate Grand Total**.

Testing	01/29/2025	WINTER 2025	10.00	
WABO PRACTICE FEE	01/29/2025	WINTER 2025	55.00	
Tuition	03/10/2025	SPRING 2025	29.62	29.62
Online eLearning Course Fee	03/10/2025	SPRING 2025	12.00	12.00
Comprehensive Fee	03/10/2025	SPRING 2025	26.00	26.00
Technology Fee	03/10/2025	SPRING 2025	2.00	2.00
Tuition	03/10/2025	SPRING 2025	26.24	26.24
Security Fee	03/10/2025	SPRING 2025	6.00	
Tuition	03/10/2025	SPRING 2025	199.32	
Total	Due Date		428.18	95.86

Buttons: Pay Charges, Zero out all amounts, **Calculate Grand Total**

Currency used is US Dollar

Buttons: Cancel, **Next**

7. The **Confirm Payment** page displays.

8. Select **Continue to Make Payment**.

Account Balance **Due Now 127.00**
Currency used is US Dollar

Make a Payment

Confirm Payment

i Your payment of 95.86 USD will be collected through our secure third party payment provider.

Buttons: Cancel, Previous, **Continue to Make Payment**

9. The **Billing Information** page displays.

10. Enter required fields:

- a. First Name
- b. Last Name
- c. Address
- d. City
- e. Zip/Postal Code
- f. Email

11. Select **Next**.

Make a Payment

Billing Payment Review Finish

Billing Information

* Required field

First Name * Athena

Last Name * Tritogeneia

Address * 999 Summit

City * Olympia

Country/Region

Zip/Postal Code * 98004

Email * GrayEyes@MtOlympus.com

Next

12. The **Payment Details** page displays.
13. Select **Card Type**.
14. Enter **Card Number**.
15. Enter **Expiration Date**.
16. Enter **CVN**.
17. Select **Next**.



Make a Payment

BillingPaymentReviewFinish

Payment Details 🔒

* Required field

Card Type *


 Visa  Mastercard

Card Number *

Expiration Date *

CVN *

This code is a three or four digit number printed on the back or front of credit cards.



Back

Next

18. The **Review Your Order** page displays.
19. Select **Finish**.

The screenshot shows a web interface for 'Make a Payment'. At the top, there is a dark blue header with the text 'Make a Payment'. Below this is a navigation bar with four tabs: 'Billing', 'Payment', 'Review', and 'Finish'. The 'Review' tab is currently selected and highlighted in green. The main content area is titled 'Review your Order' and contains two sections: 'Billing Address' and 'Payment Details'. The 'Billing Address' section shows the address: 'Athena Tritogeneia', '999 Summit', 'Olympia', and '98004'. There is an 'Edit Address' button next to it. The 'Payment Details' section shows 'Card Type' as 'Visa', 'Card Number' as 'XXXXXXXXXXXX', and 'Expiration Date' as '02-'. There are 'Edit Details' and 'Back' buttons. A prominent green 'Finish' button is located at the bottom right of the form area.

20. The **Payment Result** page confirms your successful payment or notifies you of an error.

Make a Payment

Payment Result



Your payment has been accepted. Save the information below for your reference.

Confirmation Details

Reference Number	000000000078	Payment Amount	10.00
Card Number	1111	Transaction Date	05/29/2014
		Transaction Status	Successfully Posted

Currency used is US Dollar.

[VIEW CONFIRMED PAYMENT](#)

[MAKE ANOTHER PAYMENT](#)

21. Process complete.