

BOARD OF TRUSTEES MEETING

REGULAR SESSION | April 15, 2026 | 3:00 PM

Hybrid Regular Session: Culinaire Room (I-108)

Join by Zoom link or phone: <https://rtcedu.zoom.us/j/86866830371> / +1 253 215 8782 US (Tacoma) 868 6683 0371

Agenda Items

Information/Action/Presenter

I. REGULAR SESSION

Information/Action/Presenter

1. Call to Order **3:00 P.M.**
 - A. Notation of Quorum

2. Adoption of Minutes
 - A. March 18, 2026 Meeting Action

3. Communications Information
 - A. General Information/Introductions
 - B. Correspondence
 - C. Public Comments from the Audience
Public comments are limited to three (3) minutes. Written public comments sent to president@rtc.edu will be read aloud at the meeting. Please e-mail president@rtc.edu before 3:00 P.M. on Wednesday, April 15, to sign up for virtual public comments.
 - D. Associated Student Government
 - E. Renton Federation of Teachers
 - F. Written Communication Reports

4. Discussion/Reports Information
 - A. President's Report President Harden
 - B. Financial/Budget Status VP Jacob Jackson

5. Board of Trustees Information
 - A. Legislative Action Liaison Report Vice Chair Bob Zappone

6. Meetings
 - A. Regular Board Meeting – May 20, 2026

7. Adjournment Action

Renton Technical College
Board of Trustees Meeting
April 15, 2026

AGENDA ITEM:

1. CALL TO ORDER

Information

SUBJECT:

BACKGROUND:

Board Vice Chair Zappone will carry out the Notation of Quorum and call the meeting to order.

RECOMMENDATION:

None.

Renton Technical College
Board of Trustees Meeting
April 15, 2026

AGENDA ITEM:

2. ADOPTION OF MINUTES

Action

SUBJECT:

BACKGROUND:

The following meeting minutes are attached for approval by the Board of Trustees.

- A. March 18, 2026 Meeting

RECOMMENDATION:

Approval as presented.

Agenda Items

Information/Action/Presenter

I. STUDY SESSION

1. Call to Order

Board Chair Tim Cooper called the Special Meeting to order at 12:05 P.M. and noted that a quorum was present.

2. Executive Session

At 12:05 P.M., Chair Cooper announced that the Board would convene an Executive Session to review the performance of a public employee and to discuss with legal counsel representing the agency the potential of litigation, in accordance with the Open Public Meetings Act (RCW 42.30.110(1)(g) and (1)(i)).

The Executive Session was scheduled for two and a half hours and was extended by five minutes. The Executive Session concluded at 2:40 P.M., and the Board returned to open session.

3. Resolution No. 24-12-28 Resolution Declaring Financial Emergency

Vice President of Finance and Administration Jacob Jackson provided a review of Resolution No. 24-12-28, which declared a financial emergency in December 2024.

VP Jackson outlined five factors that were considered at the time of the declaration:

1. Projected budget deficits: At the time of the declaration, projected deficits were approximately \$250,000 for FY 2027 and \$943,000 for FY 2028. Updated projections now estimate a deficit of approximately \$324,000 for FY 2027 and \$97,000 for FY 2028, with a projected \$604,000 deficit for FY 2029. VP Jackson noted that the current three-year projected deficit is lower than the previously projected two-year deficit and stated that anticipated program growth and the new state allocation model may further reduce future deficits.
2. Office of Financial Management (OFM) error: VP Jackson referenced the OFM error that was taken into consideration at the time of the declaration.
3. Insufficient college reserves: VP Jackson reported that college reserves have grown over the past four years, placing the college in a stronger financial position than when the emergency was declared.

4. Increased personnel expenses: VP Jackson explained that cost-of-living adjustment (COLA) splits were higher than estimated. Renton Technical College absorbs additional local costs to ensure consistent COLAs for classified, exempt, and grant-funded staff.
5. Lack of funding for high-expense programs: VP Jackson noted that under the new allocation model for priority enrollment based on regional skills gaps, two of the college's most costly and highly enrolled programs—welding and automotive—are not currently designated for King County, limiting the ability to generate additional funding.

VP Jackson stated that the college is in a stronger overall financial position and moving in a more positive direction than it was in December 2024.

Chair Cooper asked whether the Board could reinstate a financial emergency if circumstances were to change in the future. VP Jackson responded that the Board could adopt a new resolution if necessary. Chair Cooper also asked whether the college was past the notification deadline for potential layoffs for the upcoming year. VP Jackson confirmed that the deadline for RFT notifications had passed.

Study Session concluded at 3:00 P.M.

II. GENERAL SESSION

1. Call to Order

Chair Cooper called the Regular Meeting of the Board of Trustees to order at 3:09 P.M. and noted that a quorum was present.

2. Adoption of Minutes

- A. February 18, 2026 Meeting Action
 Trustee Cooper introduced a motion to approve the minutes for the special and regular meeting held on February 18, 2026. Trustee Peschek seconded, and the motion carried unanimously.

3. Action Items

- A. Tenure Advancements Action
- i. Advancements from Third Year to Tenure
 - (a) After considering the recommendation of the tenure review committee and all other recommendations, Vice Chair Zappone moved that *Olla Ibrahim* be awarded tenure. Trustee Peschek seconded, and the motion carried unanimously.
 - ii. Advancements from Second to Third Year Status

- (a) After considering the recommendation of the tenure review committee and all other recommendations, Vice Chair Zappone moved that *Kristin Ferguson* be promoted from second to third year status. Trustee Peschek seconded, and the motion carried unanimously.
- (b) After considering the recommendation of the tenure review committee and all other recommendations, Vice Chair Zappone moved that *Danielle Perkins* be promoted from second to third year status. Trustee Peschek seconded, and the motion carried unanimously.
- iii. Advancements from First to Second Year Status
 - (a) After considering the recommendation of the tenure review committee and all other recommendations, Vice Chair Zappone moved that *Sharmin Barrera Plata* be promoted from first to second year status. Trustee Peschek seconded, and the motion carried unanimously.
 - (b) After considering the recommendation of the tenure review committee and all other recommendations, Vice Chair Zappone moved that *Aishwarya Fadnavis* be promoted from first to second year status. Trustee Peschek seconded, and the motion carried unanimously.
 - (c) After considering the recommendation of the tenure review committee and all other recommendations, Vice Chair Zappone moved that *Gary Fowler* be promoted from first to second year status. Trustee Peschek seconded, and the motion carried unanimously.

Chair Cooper thanked the tenure committee members and the faculty candidates for their dedication, noting the deep care and commitment to students evident throughout the process.

B. Resolution No. 24-12-28 Resolution Declaring Financial Emergency

- i. After considering the information presented to the Board, Trustee Peschek moved to revoke Board Resolution Number 24-12-28, declaring a Financial Emergency. The Board hereby declares the financial emergency to be concluded. Vice Chair Zappone seconded, and the motion carried unanimously.

Chair Cooper thanked VP Jackson for the detailed financial overview and praised the administration for navigating the college through a difficult financial period. He acknowledged that many tough decisions had been required and noted that the college is now in a stronger position as a result.

Trustee Zappone commended VP Jackson and President Harden for their leadership, stating that collective effort and solidarity have been critical to improving the college's financial condition. Trustee Peschek reflected on past

financial challenges at the college and recognized the significant work required to move through those periods successfully.

4. Communications Information
 - A. General Information/Introductions
 - i. There were no introductions.
 - B. Correspondence
 - i. There was no correspondence.
 - C. Public Comments from the Audience
 - i. There were no public comments.
 - D. Student Leadership
 - i. Student leaders Rue, Ro, and colleagues provided updates, including planning for New Student Orientation on March 26, ongoing hiring efforts for the 2026–27 academic year, and progress on project development initiatives.
 - E. Renton Federation of Teachers
 - i. RFT President Dr. Huma Mohibullah congratulated faculty advancing in the tenure process. She reiterated that ending the financial emergency has remained a top priority and thanked the Board for its attention to the issue and its impact on the college community. Concerns were shared regarding transparency in trustee appointment processes and forthcoming state efficiency requirements. Representatives expressed solidarity with colleagues affected by global events, including the war in the Middle East and immigration enforcement actions, and extended Eid greetings to those observing the holiday.
 - F. Written Communication Reports

Chair Cooper enjoyed the student success gala and thanked Carrie Shaw, Executive Director of the Foundation, and team for all the hard work that went into the event. Carrie thanked her team, the board, and the community members who attended.

5. Discussion/Reports Information
 - A. President’s Report

President Yoshiko Harden congratulated faculty who advanced in the tenure process and recognized Olla for earning tenure.

Dr. Harden reported that Trustee Peter Aiau resigned following the February Board meeting and expressed appreciation for his service. She noted that an additional trustee applicant is under consideration, though it is not yet known whether an appointment will be made.

Dr. Harden shared legislative updates, stating that the Legislature completed session and passed a budget. She thanked those who advocated on behalf of

the college, including Vice President Jacob Jackson and Vice Chair Bob Zappone. She reported progress related to Running Start funding language and noted that reductions were less severe than originally proposed, with the potential for restoration pending future revenue decisions.

Dr. Harden highlighted federal funding secured through U.S. Senator Patty Murray totaling \$2.65 million, with \$1.6 million allocated to Renton Technical College to support manufacturing training through a regional partnership. She acknowledged Shannon Matson and Carrie Shaw for their leadership on the effort and noted that this marks the college's first congressionally directed spending award.

She also reported on the success of the Student Success Gala held on March 7, which raised over \$150,000, the most ever generated at the event, and thanked Foundation staff and supporters for their work.

Dr. Harden shared updates from recent instructional program tours, including healthcare programs and Automotive, and congratulated the Medical Assisting program on a successful accreditation visit. She noted being struck by the quality of instructional work and expressed appreciation for faculty, deans, and instructional leadership.

Enrollment updates indicated General Education enrollment is up 13% compared to the same time last year and above the internal target, with Professional-Technical enrollment also up year-over-year. Tuition-paying enrollment continues to increase. Dr. Harden noted that the new state allocation model begins July 1 and that changes in headcount and FTE will have a significant impact on funding.

Facilities updates included progress on the Funding Hub and Bookstore remodel, ongoing work in Building C, and bids underway for work in Building J. Dr. Harden reported additional statewide discussions related to potential financial emergency declarations and explained that such a declaration could expedite faculty reduction-in-force processes at colleges lacking defined procedures.

B. Financial/Budget Status

- i. VP Jackson reported that approximately 72% of the state allocation has been collected to date, with tuition and fee revenue exceeding last year's levels. Running Start and youth high school completion revenues are on target, enterprise revenue has increased, and ASG fee revenue is up. Expenditures were reviewed, including lower salary costs compared to last year, higher unemployment costs related to furloughs and layoffs, and slightly increased benefits and goods and services expenses. VP Jackson reported a projected \$249,000 surplus for FY 2026.

Facilities updates included Building L HVAC adjustments, continued work on the Building C refresh, and planned parking lot lighting improvements using LED fixtures. VP Jackson reiterated the college's commitment to funding COLAs at equal rates across employee groups and noted that additional information on debt service would be provided at the next meeting.

6. Board of Trustees Information

A. Liaison to the Foundation

- i. Chair Cooper announced that Trustee Peschek will serve as the Board's liaison to the Foundation and thanked her for stepping into the role.

B. Legislative Action Liaison Report

- i. Vice Chair Zappone shared that many legislative topics had already been covered earlier in the meeting. He noted the closure of Centers of Excellence statewide and emphasized the importance of engaging legislators during the interim between sessions. He expressed interest in coordinating advocacy efforts with ASG.

7. Meetings

- A. The next Board meeting is scheduled for April 15, 2026.

8. Adjournment Action

There being no further business, Trustee Peschek moved to adjourn the meeting. Trustee Zappone seconded, and the motion carried unanimously. The meeting adjourned at 4:00 P.M.

Renton Technical College
Board of Trustees Meeting
April 15, 2026

AGENDA ITEM:

3. COMMUNICATIONS

Information

SUBJECT:

BACKGROUND:

- A. General Information/Introductions
- B. Correspondence
- C. Public Comments from the Audience
- D. Associated Student Government
- E. Renton Federation of Teachers
- F. Written Communication Reports

RECOMMENDATION:

None.



Administration and Finance Report
Renton Technical College Board of Trustees
April 15, 2026

Financial Report

For month ending March, we are about 75 percent through the year. Revenue collection is about 88 percent. Tuition and fees are up about \$1.6M from March 2025. Scholarship and Student Loan Received is up \$1.2M from last year. We have drawn down \$26.4M this year compared to \$26M in state allocation last year.

Expenses are about 75 percent. Expenses are about \$36.3M through March compared to this time last year of \$35.9M last year. Salary and benefits are about \$29.3M, which is about \$500K less than this time last year.

Our ending cash and investment balances are about \$21.01M.

Business Office

- No updates

Food Services & Rentals

February Financial Summary

- **Bakery Revenue**
 - February Revenue: \$8,261.71
 - March Revenue: \$6,423.17
 - Increase: (\$1,838.54)
- **Dining room Revenue**
 - February Revenue: \$5,298.34
 - March Revenue: \$4,174.34
 - Increase: (\$1,124.00)
- **Cafeteria Revenue**
 - February Revenue: \$16,503.38
 - March Revenue: \$16,053.24
 - Increase: (\$450.14)

- **Catering Revenue**
 - March 2025 Catering Revenue: \$67,390.73
 - March 2026 Catering Revenue: \$73,409.56
 - Increase: \$6,018.83

Facilities & Grounds

- **Maintenance**
 - Completing Building C renovation work
- **Custodial**
 - 2 vacant positions
- **Grounds**
 - Working on getting the campus cleaned up for spring

Capital

Minor Capital projects for Current Biennium (2023-2025):

- **Building J 2/3 Floor Remodel**
 - Bid closed today of 04/07
- **2025-555 - Building L Conversion**
 - Waiting for notice to proceed
- **2024-551 - Transformer Replacement project**
 - Waiting for new transformers to be delivered
- **2025-551 - Bookstore Conversion**
 - DES is working with the low bidder on contract documents
- **Monument Sign**
 - Install date is scheduled for 4/7
- **Building J Boiler**
 - Boiler has been installed and waiting for inspection
- **Electric Charging Station Expansion**
 - Three dual head chargers will be added in front of N
 - Funding is coming from the Volkswagen Emission Settlement



College Technology Services

Winter Quarter

CTS has started year strong with a 93% customer satisfaction score (based on user surveys YTD). Team members have been participating with college governance Action Team tasks (SharePoint Relaunch) and President's Task Force project deliverables (Title II). The college completed a phishing campaign for Winter term and cyber security awareness has improved.

Technology News & Updates

CTS has created a resource page and communication to help support password management. Since this deployment, RTC employees have new access and resources to password management tools.

C109/C110 is expected to be completed in April. The space will be set up for instruction space as well as meeting and rental space.

Technology Improvements

CTS completed upgrades to the K Complex learning spaces and auto labs by replacing and adding computers to the K building instructional spaces.

CTS is replacing all student PC monitors in the H building. All student workstations now have new monitors.

Upcoming

C109/C110 technology set up

Accessible Audio and Video (A/V) upgrades in the cafeteria multi-use space

Ai resource additions

Internet browser management and updates

Payment Card Industry (PCI) updates

Blencoe Auditorium technology updates

**Communications and Marketing Report
Renton Technical College Board of Trustees
April 15, 2026**

ENROLLMENT MARKETING

Spring Marketing campaigns again exceeded industry standards for click-through rates (the number of people who clicked an ad), resulting in more than 730 form submissions seeking more information.

For Winter and Spring Quarters 2026, 142 students who submitted a form and received follow-up communications have enrolled at the college. Seeing the success of incorporating the Enrollment Success CRM data and messaging, usage has expanded, including Entry Services' use of a unique form and Outreach staff gathering information from students at events and tours.

COMMUNICATIONS and PROJECTS

- Creating graphics for a new catering van.
- Creating additional table-top banners and flyers for the Outreach team.
- Preparing for and following up on Sen. Patty Murray's visit.

NEWS and Web

New content included:

[Senator Patty Murray tours Mechatronics](#)

[How Boeing's eight-decade Renton Commitment is opening doors to technical careers](#)

SOCIAL MEDIA HIGHLIGHTS

By all metrics, RTC's social media continues to shine. Year-over-year data for all March traffic shows:

- Impressions: Up 68 percent
- Engagement up 200 percent
- Post link clicks: Up 391 percent
- Net audience growth: 13 percent.

Diversity, Equity, and Inclusion Report
Renton Technical College Board of Trustees
April 15, 2026

Diversity, Equity & Inclusion Council (DEIC)

The Diversity, Equity & Inclusion Council (DEIC). DEIC meetings are scheduled for the second Monday of each month via Zoom —from 2:30 to 4PM. All DEIC committees host an additional one-hour meeting per month, for a committee commitment of 2.5 hours per month.

2025-2026 DEIC Spring Meeting Schedule

- Monday, April 13, 2026
- Monday, May 4, 2026

Below is an overview of the 2nd Annual Equity Symposium hosted by DEIC Professional Development & Training Committee:

The Diversity, Equity, and Inclusion Council's Professional Development & Training Committee hosted the 2nd Annual Equity Symposium on Wednesday, March 25, 2026.

The Equity Symposium is a dedicated, equity-centered professional development day designed to engage faculty and staff in advancing the goals of the Be the Place Strategic Equity Plan. The Equity Symposium centers institution-wide learning, reflection, and action by centering equity, inclusion, and belonging in professional practice, and aligns with RCW 28B.10.145, which outlines statewide expectations for diversity, equity, inclusion, and antiracism professional development in Washington's public higher education institutions.

The symposium featured a welcome from President Dr. Harden, a keynote address by Dr. Harvey Hinton III, and three concurrent 90-minute sessions led by RTC faculty and staff presenters alongside community subject matters experts. Together, these sessions centered the theme *Radical Transformation and Collective Care*, inviting participants to explore courageous, community-rooted approaches to equity-driven change

Thank you to the 2026 DEIC Professional Development & Training Committee for curating the 2nd Annual Equity Symposium: Raquel Andre, Lea Hoffman, Warren Takata, Sam Nelson, Priscilla Viktory, Dr. Stephanie Delaney, Yalda Naimzadeh, Le'Onna Lee and Doris Martinez.

2026 Equity Symposium Presenters:

- Dr. Harvey Hinton III – Keynote Address and Q&A Session; When Elephants Fight: Managing Conflict, Harm Reduction, and Communication Across Teams
- Dresden Fraizer-Smith & Karin Cotterman – Rest as Resistance
- Amaury Avalos – ¿Estamos Bien? Are We Really Ok?
- Nicole Hoyes Wilson – Collective Care in the Face of Collective Trauma
- Inclusive Pedagogy Instructional Designers (IPIDS) Team (2025–2026) – Community Building as a Retention Strategy

- Dr. Angela Cross – Trauma Informed and Healing Centered Teaching Practices
- Dr. Stephanie Delaney – Burnout: It’s Not Me, It’s You – Building Systemic Responses to Burnout
- Hector Perez – Find Your Groove: Zero Experience Needed
- Christina Solis – Crafting Workshop
- Tory Trujillo – Liberation and Rest Sound Bath
- Sarah Hoaglin & Sarah Pasillas – Support Starts With a Conversation: How VAR Helps Us Respond When Students Are Struggling + Campus Resource

Diversity, Equity & Inclusion (DEI) – Division Updates

Under The Lantern: A Night Market Celebration

The Asian American Pacific Islander (AAPI) Employee Affinity Group will be hosting “Under The Lantern: A Night Market Celebration,” on Tuesday, May 5th from 11:30am-1pm in the RTC Cafeteria. The night market event will include cultural booths celebrating Asian heritage and will highlight cuisine, music and much more. Formal invitations will be sent to campus. Event is open to all students, staff, faculty and greater RTC community.

DEI Staff Updates

Laura Madera began her role as the inaugural TRIO SSS Navigator on Monday, March 30th. Under the supervision of TRIO SSS Director Dr. Lisa Hahn, Laura will support students academically persist and connect students to college and community resources through intentional academic coaching and holistic student support.

Mary McGhee departed from her role as the Office Administrative Specialist at the Office of Student Leadership & Program in April 2026. The position has been re-envisioned as the Student Life Coordinator and is currently posted. The role reports to the Director of Student Life. Applications close April 20, 2026.

TRIO Student Support Services

- To date, 54 unique students have expressed interest in the program. Of those:
 - 5 students have successfully enrolled
 - 4 students were determined ineligible
 - 2 students have pre-enrollment eligibility screenings scheduled.

This reflects a current conversion rate of 9% from interest to enrollment, which is slightly lower than the target range of 10-15%, but expected in early-stages as students continue progressing through eligibility verification and intake processes.

- The program is now fully staffed with both a Director and Navigator in place. Recruitment is currently underway for two TRIO Tutors, with targeted outreach effort to high-performing students (3.5 GPA or higher) to support peer academic success.

- Recruitment efforts remain ongoing, with continued outreach and follow-up to support student progression. Additionally, alignment with Institutional Research has been mapped to ensure equitable targeted recruitment efforts across all of RTC.

Student Leadership & Programs

- ASG supported welcoming new Spring Quarter students and continues building program structure for the 2026–2027 Executive Board transition
- Recruitment and hiring for ASG Executive Board positions will take place in Spring 2026, with monthly professional development focused on leadership development
- The office continues to support student engagement through campus programming and cross-departmental collaboration
- Planning for Commencement on June 23, 2026 is ongoing, with continued coordination across campus to support student participation and event logistics
- Mary McGhee retired on April 1, 2026, and the office is currently hiring a Student Life Coordinator, with applications closing April 20, 2026
- The office continues to maintain core operations while navigating this staffing transition

Unity Center

The Unity Center is planning an exciting and engaging Spring quarter for the RTC Community!

- We are kicking off the year with our first [event](#) on Earth Day, Sustainabili-TEA. This event is meant to help students understand what sustainability is and the impact of climate change. This is the first of four events this quarter planned by our Peer Navigators!
- Additionally, the Division of DEI and RTC have been preparing for the [Students of Color Conference](#) (SOCC)! Hosted in a hybrid format, RTC will host students from Green River and Highline Colleges! Our three campuses have been working tirelessly to ensure the state and regional Student of Color Conferences provide students with the critical space needed during these difficult times. SOCC will kick off on April 30th!



RTC Foundation Report Renton Technical College Board of Trustees April 15, 2026

Scholarships and Events

2026 Student Success Celebration debrief

A priority activity around the Foundation’s goal to increase fundraising capacity includes a review of event ROI. Here are additional numbers and a comparison to the 2024 gala. (Note: since 2024, galas occur every other year.)

Total raised = \$151,629.00 exceeding our fundraising goal of \$150,000.

This represents a 12% increase from 2024.

Excellent increase in new donors = 35% increase from 2024, representing 22% of all donations.

Strongest areas for the increase in donations were from Fund-A-Dream and the Silent Auction.

Sponsorships were slightly higher than 2024 with a total of \$66,500.00. However, we did not meet our “stretch goal” to raise \$80,000 in sponsorships funds. We did secure the highest number of Premier sponsorships (3) – Invitation Homes, Boeing, and Amazon at \$10,000 each.

Expenses increased by 4% from 2024 representing 26% of the total revenue (goal is to keep expenses around 20% for this event). The biggest increases were the cost of food and the Student Success video.

Implemented a post-event survey for the first time that provided valuable feedback (65% open rate), and a post-event acknowledgement email that went to all donors in our database and included a final appeal to non-attendees and links to the video and photo gallery (50% open rate and 251 clicked link).

Scholarships awarded 2025-2026

Total scholarship funds awarded in FY25-26 = \$672,400 and the previous year (PY) comparison for FY24-25 was \$789,400, a 15% decrease, or \$117,000. While more scholarships were awarded in FY25-26 (489 compared to 465), the amount per student was less due to the reduction in available Connell Family Scholarships.

These numbers do not include the McCarthy Bridge Grant, Career Launch, or other special grant funds. These amounts cover the annual and endowed scholarships awarded fall, winter, and spring quarters.

Spring Book & Equipment Support (BES) Grant

To date the Foundation has awarded \$151,500.00 BES grants during the 2025-2026 academic year.

Funds are about to be depleted with only 13 additional grants available spring quarter. Fundraising for the 26-27 academic year has begun.



**Human Resources
Renton Technical College Board of Trustees
March 2026 Report**

The following personnel actions occurred during March 2026 and are presented for the Board of Trustees' information.

| AFT | Effective Date | Position | Department |
|---------------------|-----------------------|---|--------------------------------|
| | | | |
| WFSE | Effective Date | Position | Department |
| | | | |
| Prof Tech | Effective Date | Position | Department |
| -Hires | | | |
| Laura Madera | 3/30/2026 | TRIO Student Support Services Navigator | Diversity, Equity, & Inclusion |
| -Separations | | | |
| Gentle Hollie | 3/22/2026 | Security Officer / Part-Time | Campus Safety & Security |
| Exempt | Effective Date | Position | Department |
| -Hires | | | |
| Lisa Hahn | 3/4/2026 | Director of TRIO Student Support Services | Diversity, Equity, & Inclusion |
| RFT | Effective Date | Position | Department |
| -Hires | | | |
| Seong Unti | 3/12/2026 | Adjunct Faculty | Health & Human Services |
| David Sisson | 3/18/2026 | Adjunct Faculty | Health & Human Services |
| Paul Constante | 3/27/2026 | Adjunct Faculty | Advanced Manufacturing |
| -Separations | | | |
| Jill Donnelly | 3/23/2026 | Adjunct Faculty | College & Career Pathways |
| Latoya Johnson | 3/23/2026 | Adjunct Faculty | College & Career Pathways |
| Danielle Perkins | 3/24/2026 | Nursing Instructor – Tenure Track | Nursing |

| | Monthly Total Hires | % of Diverse Hires YTD |
|------------------|----------------------------|-------------------------------|
| Full-Time | 2 | 75% |
| Part-Time | 3 | 56% |



**Office of Innovation and Strategic Partnerships Report
Renton Technical College Board of Trustees**

April 15, 2026

Wade Parrott:

Executive Director of Innovation & Strategic Partnerships

Progress in March

March marked a month of robust progress and strategic alignment for the Office of Innovation and Strategic Partnerships (OISP), with meaningful advancements across community partnerships, Continuing Education expansion, and planning for the next Community Advisory Committee (CAC) convening.

OISP saw sustained and steady growth in Continuing Education enrollment, particularly in high-demand workforce-aligned programs, alongside continued development of new non-credit offerings. At the same time, the office has prioritized cost-efficiency and operational alignment by centralizing program delivery and administrative functions, contributing to both expense mitigation and increased program visibility.

In parallel, OISP advanced several high-impact partnerships spanning workforce development, philanthropy, labor, and industry, positioning RTC to leverage external funding opportunities and expand student access to career pathways in high-demand sectors such as:

- Allied health
- Technology and AI
- Workforce-aligned continuing education

Notably, this progress has been accomplished within the first eight months of launching the OISP department by a small but highly effective two-person team, led by Executive Director Wade Parrott, with the support of Continuing Education Administrative Coordinator Sue DeWitt. This early momentum reflects a strong foundation for continued growth, innovation, and partnership development moving forward.

Community Partnerships

Key partnership and engagement activities in March included:

- **Americans for Equity (A4E) Internship Partnership Development:** Building on initial discussions last month, OISP is now informally partnering with and supporting Americans for Equity (A4E) in the development of a grant proposal to expand paid internship opportunities for students. A4E provides both paid and unpaid internships for individuals pursuing careers in the technology sector, with a strong emphasis on emerging AI and evolving cybersecurity roles. The organization operates within a collaborative ecosystem that includes major technology employers such as Amazon, DigitalOcean, and Microsoft, offering students exposure to real-world industry environments and pathways to full-time employment. Current internship capacity is limited due to funding constraints; this grant effort is intended to significantly expand the number of paid internship opportunities available, with RTC students eligible to apply and participate.
- **Microsoft AI Grant Award (\$25,000):** RTC has been awarded a \$25,000 Microsoft AI grant, representing a significant opportunity to strengthen the college's position in emerging AI education and workforce development. With limited OISP staffing capacity in April, we are coordinating with Instruction and the RTC Grants Office to identify appropriate leadership for implementation. This effort builds on existing collaboration with the

Instructional Division and CITL Instructional Design team and will serve as a key anchor in advancing AI-related programming and innovation at the instructional level.

- **Workforce Development Council (WDC) Alignment (Seattle-King County):** OISP will be initiating coordination with the Seattle-King County Workforce Development Council to explore how RTC can further align programming and partnerships to access Workforce Innovation and Opportunity Act (WIOA) funding. This effort builds on RTC’s existing relationships through the Workforce Development Office and focuses on expanding funding pathways that support our student population and workforce training initiatives.
- **Ballmer Foundation Partnership Advancement:** RTC has advanced to the next phase of discussion and planning with the Ballmer Foundation regarding a potential partnership centered on a social enterprise/clinical workforce model. This concept focuses on integrating workforce training with community-based service delivery to improve student outcomes, including persistence, completion, and post-graduation employment. Current discussions are focused on refining a narrative that addresses student success outcomes, alignment with existing models, scalability across Washington’s community and technical college system, employer engagement, and labor market demand. Ballmer has also indicated potential interest in supporting capital infrastructure and instructional capacity needed to sustain and scale this model.
- **SEIU 99 Allied Health Partnership Exploration:** SEIU 99 is a labor union representing service and public sector workers, with a strong focus on workforce training, career advancement, and member-supported education pathways. OISP is collaborating with the Vice President of Instruction and the Dean of Allied Health to explore a partnership with SEIU 99 focused on expanding allied health training opportunities for their members. RTC’s goal is to pursue funding support from SEIU for program-specific equipment investments across priority allied health pathways, including emerging program exploration in Radiologic Technology, a high-demand, high-wage field with limited availability across the system.

This effort is strongly aligned with ongoing discussions with the Ballmer Foundation, particularly around identified needs for capital infrastructure and instructional support. Together, these aligned funding opportunities present a coordinated pathway to support equipment acquisition, program development, and instructional capacity—making programs such as Radiologic Technology more affordable, scalable, and sustainable over time. The convergence of interest from labor (SEIU 99), philanthropy (Ballmer Foundation), and regional healthcare expansion (including Seattle Children’s presence in RTC’s service area) represents a clear strategic opportunity for RTC to establish itself as a leading provider of high-demand allied health workforce training in the region.

- **Juma Ventures Partnership Exploration:** Juma Ventures is a national nonprofit organization focused on youth workforce development, providing young people with employment, financial capability training, and pathways to economic mobility. OISP, in collaboration with Sarah Wakefield, Dean for General Education & Transfer, held a follow-up meeting with Dr. Lisa Chin, CEO of Juma, and her team to explore a pilot program focused on developing short-term, credit-bearing entrepreneurial training infused with AI for business applications.

RTC will provide instructional course templates from existing offerings and work collaboratively with Juma to customize curriculum aligned with the needs of their youth population. The goal is to design and pilot a course for potential launch in the fall, with the ability to monitor outcomes and adjust, scale, or refine the model based on student feedback, performance, and funding opportunities.

Continuing Education (CE)

OISP, which oversees RTC’s Continuing Education offerings, continues to expand its portfolio of non-credit programs while seeing steady enrollment growth across key courses.

- **3D Civil Engineering Courses:** Enrollment remains strong, with slight seasonal variation from winter quarter but continued demand and sustained interest in both introductory and advanced offerings.

- **Boiler Operator Training Program Expansion:** RTC continues to see strong and accelerated enrollment in its Boiler Operator courses, including Boiler 3, Boiler 4, and refresher training. The Spring quarter course is currently full at 25 students, with additional inquiries indicating potential demand for a second course offering. This program remains one of RTC’s most successful and revenue-generating Continuing Education courses and is required for current and prospective boiler operators to obtain or maintain their state licensure.

- **Instructional Expansion and Industry-Aligned Faculty:** For Spring quarter, RTC is onboarding a new Boiler instructor, Clarence Brown, who currently oversees Facilities Operations and Boiler maintenance for Seattle Public Schools. While new to this specific course, Clarence has prior teaching experience at RTC, bringing both industry expertise and institutional familiarity to the program.

- **CE Facilities and Operational Centralization (K Building):** To improve student access and operational efficiency, Continuing Education courses are being relocated from the N Building to the K Building (classrooms K130 and K131). In addition, the official Continuing Education office has been approved to relocate into the K133 office suite. This centralized space will include a front desk reception area for CE students and the public, a dedicated office for the CE Administrative Coordinator, and a conference space for engagement with CE partners and corporate training employers. This transition will also support clearer visibility and marketing of non-credit offerings, distinct from RTC’s credit programs, making it easier for prospective students to navigate and enroll.

- **Western Washington Stationary Engineers (WWSE) Partnership Alignment:** Boiler Operator courses, along with a newly developed Basic Electrical course and additional competency-based education (CBE) offerings, are being designed to support a growing partnership between OISP and the Western Washington Stationary Engineers (WWSE). WWSE members are eligible for funding to enroll in these courses, which are required and managed as part of their professional training and certification pathways. This partnership represents a strong alignment between RTC’s Continuing Education programming and industry-driven workforce development needs.

President’s Community Advisory Committee (CAC)

Planning is underway for the President’s Community Advisory Committee’s second quarterly convening, which will be hosted on-site in the President’s Board Room at RTC. The meeting is currently targeted for the first week of June, with scheduling in progress to align with member and executive availability. Building on the strong engagement and momentum from the January inaugural meeting, the June convening will focus on strengthening regional alignment across workforce development, education, and community partnerships. A draft agenda has been developed and includes focus areas such as:

- Welcome and introduction of new CAC members
- Reflection on key takeaways and progress since January
- Regional workforce and economic insights from CAC members
- RTC strategic priorities, including Allied Health programs and campus-based clinical initiatives
- Discussion of regional developments, including Sound Transit expansion and workforce development
- Identification of partnership opportunities and next steps

In advance of the June meeting, CAC members will be invited to provide input on agenda topics and regional priorities to ensure the convening remains relevant, discussion-driven, and aligned with member expertise.



Institutional Research and Effectiveness (IR&E)
Renton Technical College Board of Trustees
April 15, 2026

Strategic Planning & Accreditation

- In support of Strategic Priority #5: Data Culture, the Learning Council, in partnership with IR&E staff, will host faculty data workshops on April 17.
- The campus climate survey will be distributed during spring quarter. The Campus Climate and Data Equity Committee is finalizing promotion and implementation details.
- The Policy Task Force continues to meet monthly and remains on track to deliver a prioritized policy list by the end of the academic year. This work will also support preparation for the NWCCU PRFR report next spring.
- IR&E is collaborating with the TRIO team to support student data, reporting, and evaluation needs.

Student Learning & Assessment

- Winter quarter student learning outcomes assessment results have been submitted to the Assessment Committee.
- The Committee is planning the spring faculty professional development day.

Data & Reporting

- The IPEDS Spring Survey has been successfully completed.
- Academic program data are being compiled for the Renton Federation of Teachers (RFT) and to enhance the annual program review process.
- This month's Deans & Data discussion focused on workforce labor market data.

Systems & Process Improvements

- The team continues to provide support to campus offices in the use of ctLink and EAB systems.

Ongoing Projects

- RTC is participating in a five-college consortium to help shape the framework for Workforce Pell implementation in Washington State.
- In March, IR&E completed 15 ad hoc data and research requests.

Instruction Report
Renton Technical College Board of Trustees
April 15, 2026

Instruction Update

Two Sad Losses for Instruction

The Instruction Team will be poorer with the loss of two vital members of our team.

Shannon Matson, Dean of Advanced Manufacturing: Shannon graced RTC with 4 years of her vibrant energy. Under her passionate leadership, we revamped nearly all of the Advanced Manufacturing programs, making them leaner and easier for students to follow. She also created a common first quarter that gave students greater choice, in alignment with Guided Pathways principles.

Less measurable but more importantly, Shannon was beloved by her faculty. In our annual dean evaluations, Shannon scored 5 out of 5 across the board – the highest rated dean on our team.

Shannon's last day is April 15. She will be greatly missed. We will have an interim in the role as we explore our next steps.

Christina Rupp, Executive Director of the Construction Center of Excellence: I remember interviewing Christina and geeking out over our shared love of pens. I knew I had a soulmate. Sadly, the final 2026-27 budget of the Washington State Legislature eliminated all funding for the Centers of Excellence including the Construction Center of Excellence. Christina shared the following with her Board:

The Washington State Construction Center of Excellence will officially close on June 30, 2026.

Twenty-five years. Five Directors. That is what this organization represents — twenty-five years of building workforce pathways, opening doors, and refusing to accept that access to good careers in the construction trades should be determined by who you know or where you started. The WSCCE has been one of the most important workforce development organizations in Washington State, and the work done within it — by staff, by partners, and by every one of you — has left a permanent mark on this state's workforce landscape.

During my time as director, I had the privilege of leading some of the most meaningful work the WSCCE has undertaken alongside advisory board members. Together, through 3 SHIP grants, we expanded the [Toolbox Talks](#) library into one of the most comprehensive construction safety resources in the nation, and the world! 185 English briefs, 185 Spanish briefs, and 25 Russian briefs, freely available to the industry anywhere around the globe. A DACUM in Construction Management that led us to the 9 Durable Skills and Skills Validation work we are currently undertaking with the [Construction Education Community of Practice](#).

We built the Apprentice Resources Directory, a statewide tool connecting workers to pathways that were previously invisible to them. We launched [apprenticeshipsrock.com](#) and [tradeempower.com](#), which includes the only living document archive for the U.S. Department of Labor Women's Bureau.

We produced countless accessible events, workshops, and learning opportunities that reached workers, job seekers, educators, and industry partners across Washington State. And we did it with equity and access at the center of every decision.

This summary only skims the surface of the work the CCE has done, including its leadership with the [Enlighten Women's Forum](#), most recently held at Clover Park Technical College on March 11, the very day the budget eliminating the funding came out.

Christina's last day is June 12. The college and the state will feel the loss of the Center and of Christina's dedicated energy.



Student Services

Renton Technical College Board of Trustees

April 15th, 2026

Highlights from around the Student Services Division

- Campus Security
 - RTC Security hosted live fire extinguisher training over Spring Break and had a good turnout of 30 employees.
 - We are continuing to build resilience for emergencies and will be starting an electrical project in building N that will allow us to power the entire 1st floor with a portable generator. This area serves as a physical Emergency Operations center for the campus.
 - RTC Security has procured some new technology for our mass notification system we will be implementing over Spring Quarter.
- Entry Services
 - Entry Services is preparing to launch a pilot for required new student entry advising. The pilot will include new students applying for programs within the Business Administration Area of Study for Summer/Fall 2026. Students will be guided through an orientation Canvas shell, and then entry advising, offered in several formats including group advising.
- Outreach & Recruitment
 - Outreach is “Springing” into action these next few months, and we would love to invite you to be a part of our upcoming events.
 - On April 21st we will host 25-30 RSD CTE Careers in Healthcare students. This partnership with WABS and RSD will bring HS Senior students to RTC. That day students will get help applying to RTC, get help with FAFSA/WASFA, Renton Promise, and the Career Launch Scholarship, they will also get a hands on tour of some of our Health & Human Science programs.
 - On May 2nd, join us for our Spring Open House at RTC, where we will welcome the community to come and learn about all we have to offer.
 - On May 8th we will host our HS Counselor/Partner Breakfast.

Renton Technical College
Board of Trustees Meeting
April 15, 2026

AGENDA ITEM:

4. DISCUSSION/REPORTS

Information

SUBJECT:

BACKGROUND:

A. President's Report

Dr. Harden will provide a report subsequent to the March 18, 2026 Board meeting.

B. Financial/Budget Status

Vice President Jackson will provide a report of the budget.

RECOMMENDATION:

None.

**RENTON TECHNICAL COLLEGE
MONTHLY OPERATIONS REPORT
FISCAL YEAR 2025-26
For the Month of March 2026**

| | March 2026 - Actual | Year to Date - March 2026 - Actual | Prior Year to Date - March 2025 - Actual | Variance - Increase (Decrease) |
|--|---------------------|---------------------------------------|---|--------------------------------|
| Beginning Cash Balance | 3,950,292 | 3,533,343 | 9,427,232 | (5,893,889) |
| Add - Revenues: | | | | |
| Tuition & Fees - Funds 060 148 149 561 | 513,473 | 12,372,156 | 10,734,103 | 1,638,053 |
| Grants and Contracts | 1,390,465 | 5,733,430 | 4,949,898 | 783,532 |
| Student Government | 36,664 | 997,449 | 881,377 | 116,072 |
| Bookstore | 6,062 | 123,748 | 111,504 | 12,244 |
| Security/Parking | 12,753 | 352,189 | 240,062 | 112,127 |
| Culinary Arts - Food Services | 75,733 | 568,357 | 646,046 | (77,689) |
| Interest Income | 51,818 | 457,018 | 486,440 | (29,422) |
| Rental Income - Excluding 569 | 19,191 | 251,967 | 215,596 | 36,371 |
| Scholarship and Student Loan Funds Received | 125,998 | 9,922,879 | 8,700,416 | 1,222,463 |
| Net Operating Revenues | 2,232,158 | 30,779,193 | 26,965,442 | 3,813,751 |
| Add - State Allocation | | | | |
| State Allocation - VPA Expenses | 3,146,530 | 26,461,477 | 26,069,812 | 391,665 |
| Capital Allocation Fund 057 | - | 345,369 | 546,773 | (201,404) |
| Capital Allocation Fund 060 | 151,641 | 270,817 | 20,336 | 250,481 |
| Capital Allocation Fund 26C | - | 312,806 | 37,528 | 275,278 |
| Total State Funding | 3,298,171 | 27,390,468 | 26,674,449 | 716,019 |
| Total Revenues | 5,530,329 | 58,169,661 | 53,639,891 | 4,529,770 |
| Less - Expenses: | | | | |
| Salaries | 2,783,289 | 22,776,051 | 23,482,913 | (706,862) |
| Benefits | 851,628 | 7,406,626 | 7,336,032 | 70,595 |
| Contracts | - | - | - | - |
| Goods and Other Services | 1,049,141 | 8,123,871 | 9,104,402 | (980,530) |
| Cost of Goods Sold | 23,485 | 220,961 | 213,911 | 7,050 |
| Travel | 3,323 | 83,875 | 115,334 | (31,459) |
| Equipment | 61,400 | 300,107 | 60,395 | 239,712 |
| Computer Equipment | - | - | - | - |
| Financial Aid | 72,061 | 11,118,384 | 9,898,862 | 1,219,523 |
| Debt Service | - | 132,120 | 129,806 | 2,314 |
| Bad Debt | - | - | - | - |
| Total Expenses | 4,844,326 | 50,161,996 | 50,341,653 | (179,658) |
| Net Operating Surplus (Deficit) | 686,003 | 8,007,666 | 3,298,238 | 4,709,428 |
| Other Sources (Applications) of Cash: | | | | |
| Changes in Petty Cash; Accts. Receivable & Accts. Payable; Inventory | 3,094,224 | (1,646,619) | (3,619,527) | 1,972,908 |
| Decrease/ (Increase) in Investments & Bond Amortization | (40,354) | (1,410,387) | (2,403,160) | 992,773 |
| Payment of Bldg, Innovation Fee, and VPA Advance to State | (34,915) | (828,752) | (727,568) | (101,185) |
| Land Purchase | - | - | - | - |
| Total Other Sources (Applications) of Cash | 3,018,954 | (3,885,759) | (6,750,255) | 2,864,496 |
| Adjustments to Cash | - | - | - | - |
| Ending Cash Balance | 7,655,250 | 7,655,250 | 5,975,215 | 1,680,035 |
| Add College Reserves: | | | | |
| Local Government Investment Pool (LGIP) | 12,847,134 | 12,847,134 | 12,360,390 | 486,744 |
| Investment Bonds held in trust by US Bank | 4,256,316 | 4,256,316 | 2,700,838 | 1,555,478 |
| Total Reserves | 17,103,450 | 17,103,450 | 15,061,228 | 2,042,222 |
| Total Cash and College Reserves | 24,758,700 | 24,758,700 | 21,036,443 | 3,722,257 |
| | Actual % | Year to Date | Prior Year to Date | Variance |
| Total Current State Allocation | 100% | 32,549,166 | 34,415,596 | (1,866,430) |
| Allocation Used - Year to Date | 81% | 26,461,477 | 26,069,812 | 391,665 |
| Remaining State Allocation | 19% | 6,087,689 | 8,345,784 | (2,258,095) |

Renton Technical College
Board of Trustees Meeting
April 15, 2026

AGENDA ITEM:

5. BOARD OF TRUSTEES

Information

SUBJECT: TRUSTEE REPORTS

BACKGROUND:

- A. Legislative Action Liaison Report
Legislative Action Liaisons, Vice Chair Zappone, will provide an update on legislative action meetings and activity.

RECOMMENDATION:

None.

Renton Technical College
Board of Trustees Meeting
April 15, 2026

AGENDA ITEM:

6. MEETINGS

Information

SUBJECT:

BACKGROUND:

- A. The next regularly scheduled meeting of the Board of Trustees will be May 20, 2026.

RECOMMENDATION:

None.

Renton Technical College
Board of Trustees Meeting
April 15, 2026

AGENDA ITEM:

7. ADJOURNMENT

Action

SUBJECT:

BACKGROUND:

RECOMMENDATION:

Motion required.