



Associate of Arts in Business – Direct Transfer Agreement/Major Related Program (DTA/MRP)

Important Notes and Conditions

- A course cannot be credited toward more than one distribution area
- “S” grades are not allowed
- Universities may have other specific admissions requirements in addition to those of the transfer degree

Business Core: 25 Credits

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| Accounting | <ul style="list-style-type: none"> ◆ Principles of Acct I (ACCT& 201) ◆ Principles of Acct II (ACCT& 202) ◆ Principles of Acct III (ACCT& 203) |
| Business | <ul style="list-style-type: none"> ◆ Intro to Business (BUS& 101) ◆ Business Law (BUS& 201) |

Written Communication: 10 Credits

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| Composition | <ul style="list-style-type: none"> ◆ English Composition (ENGL& 101) ◆ Writing from Research (ENGL& 102) |
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Mathematics (Quantitative): 10 Credits

Intermediate Algebra (MATH 095) competency required.

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| Calculus | <ul style="list-style-type: none"> ◆ Pre-Calculus I (MATH& 141) ◆ Business Calculus (MATH& 148) |
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Humanities: 15 Credits

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| Communication | ◆ Intro to Communication (CMST& 101) |
| Literature | ◆ World Literature (ENGL& 254) |
| Philosophy | ◆ Intro to Philosophy (PHIL& 101) |

Natural Science: 15 Credits

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| Mathematics | ◆ Intro to Statistics (MATH& 146) |
| Biology | ◆ General Biology (BIOL& 160 – with lab) |
| Geology | ◆ Intro to Geology (GEOL& 101) |

Social Science: 15 Credits

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| Economics | ◆ Microeconomics (ECON& 201) |
| | ◆ Macroeconomics (ECON& 202) |
| Psychology | ◆ General Psychology (PSYC& 101) |

90 Applicable College Level Credits: Minimum cumulative GPA of 2.0 required.

Substitutions will be considered upon approval by the Dean and Credentials Office.

Associate in Business – PLANNING GUIDE

SUMMER		FALL		WINTER		SPRING	
COURSE	CREDITS	COURSE	CREDITS	COURSE	CREDITS	COURSE	CREDITS
TOTAL CREDITS		TOTAL CREDITS		TOTAL CREDITS		TOTAL CREDITS	
SUMMER		FALL		WINTER		SPRING	
COURSE	CREDITS	COURSE	CREDITS	COURSE	CREDITS	COURSE	CREDITS
TOTAL CREDITS		TOTAL CREDITS		TOTAL CREDITS		TOTAL CREDITS	
SUMMER		FALL		WINTER		SPRING	
COURSE	CREDITS	COURSE	CREDITS	COURSE	CREDITS	COURSE	CREDITS
TOTAL CREDITS		TOTAL CREDITS		TOTAL CREDITS		TOTAL CREDITS	

General Information

- ✓ This document represents the business DTA/MRP agreement that meets all requirements of Washington's Direct Transfer Agreement, between the baccalaureate institutions offering a bachelor's of science or bachelor's of arts in business administration including accounting, management, and management information systems and the community and technical college system.
- ✓ Students are responsible for knowing transfer requirements and policies and are urged to consult the institution to which they plan to transfer. Please note that some majors at four-year colleges have special requirements. Consult your Advisor for assistance in identifying or researching specific major requirements.

Counseling/Advising Notes and Recommendations

- ✓ Completion of this degree does not guarantee admissions to any baccalaureate university. However, with careful planning and depending on your intended major, it may be possible to fulfill admissions and major program requirements with this degree.
- ✓ This is a guideline to meet the degree requirements for students interested in transferring to a participating Washington State four-year college or university.
- ✓ This worksheet is only for counseling/advising purposes. Official approval of credits for degree completion is subject to the Credentials Office approval.
- ✓ Consult with a counselor/advisor on a regular basis for degree completion planning. Contact the Counseling/Advising Department to make an appointment. Call 425-235-2352 ext. 5840.

Financial Aid Eligibility

- ✓ Submit an application for Financial Aid at www.fafsa.gov. Once completed, the Financial Aid office will receive your information and will be able to advise you of your eligibility.
- ✓ If requested, get your tax return transcript from the IRS and take to the Financial Aid office. Complete all other forms as requested from the Financial Aid office.
- ✓ Remember – you can only register for classes that are required for your program.
- ✓ Once you are registered for classes, stop in the Financial Aid office to verify your enrollment so your aid package can be awarded. This is also a good time to verify that your aid will cover your tuition and books in full.
- ✓ Pay special attention to the Financial Aid *Satisfactory Progress Policy*. Your Financial Aid depends on it.
- ✓ Any other questions, please do not hesitate to go to the Financial Aid office.

Degree Requirements

- ✓ Must earn a cumulative GPA of 2.00 in all coursework taken at RTC, and in all coursework applied to the degree.
- ✓ A minimum of 30 credits of the applied 90, including the last quarter, must be completed at RTC.

Transferability of Credits

- ✓ For an official review, submit a completed Transcript Translation Request form along with sealed transcript(s) from the prior institution(s) to the Credentials Office in Enrollment Services.
- ✓ Renton Technical College is fully accredited. Academic courses will usually be accepted by other institutions offering the same or similar courses. However, each institution has its own transfer policies and each student is responsible for knowing the transfer and admission requirements of the receiving institution. Students are urged to consult with their counselor/advisor and a representative from the college they plan to attend after RTC.

Graduation Requirements

- ✓ Students must apply for graduation. Submit your application form the first week of the quarter you plan to complete your degree.