

APPENDIX G: RECIPROCAL BORROWING POLICY FOR RTC LIBRARY

RENTON TECHNICAL COLLEGE - LIBRARY RESOURCE CENTER

RECIPROCAL BORROWING

The Library Leadership Council (LLC) encourages reciprocal borrowing among community and technical colleges as an alternative to interlibrary loan. The reciprocal borrowing agreement is designed to give students convenient access to a larger number of library resources at the lowest cost to taxpayers.

As part of this agreement, students and staff with valid Renton Technical College library or ID cards may check out books and other materials from participating libraries listed below. Likewise, borrowers from these institutions may check out resources from the RTC library by displaying current and valid college affiliated Identification. The following policies will be used to implement the reciprocal borrowing agreement:

- Borrowers from institutions with reciprocal borrowing agreements with RTC will be treated the same as RTC community borrowers with regard to loan period privileges, overdue fines, and billing.
- If a reciprocal borrower does not return materials in a timely manner, the RTC Library will contact the borrower's home library for assistance with retrieval of materials.
- If RTC borrowers do not return materials to a participating college in a timely manner, the RTC Library may take appropriate measures to assist the lending library in retrieving the overdue materials.

Participating WACTC Libraries:

Bates Technical College
Bellingham Technical College
Centralia College
Clover Park Technical College
Edmonds Community College
Grays Harbor College
Highline College
Lower Columbia College
Olympic College
Pierce College
Seattle Central College
Skagit Valley College
South Seattle College
Tacoma Community College
Wenatchee Community College
Yakima Valley Community College

Bellevue College
Big Bend Community College
Clark College
Columbia Basin College
Everett Community College
Green River College
Lake Washington Institute of Technology
North Seattle College
Peninsula College
Renton Technical College
Shoreline Community College
South Puget Sound Community College
Spokane Falls Community College
Walla Walla Community College
Whatcom Community College