



RENTON
TECHNICAL
COLLEGE®

3000 NE 4th Street
Renton, WA 98056

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RTC.edu

Enrollment Services – Authorization to Release Student Educational Record Information

The Family Educational Rights and Privacy Act of 1974 (FERPA) protects the rights to privacy for all students by placing certain restrictions on the disclosure of information contained in the student educational records.

By signing this document, you are authorizing Renton Technical College to disclose specific information from your educational records to a specific individual, business or legal office. This release will be kept in your student record. If no expiration date is listed by the student, this FERPA Release will automatically expire one year from the date of the signature of the student.

Date: _____

ctcLink ID Number: _____

I authorize Renton Technical College, to disclose the following educational records:

- Transcripts
- Grades
- Attendance
- Financial Aid Information
- Billing/Tuition Amounts
- Other: _____

To: _____

Relationship to student: _____

Company or Representing Business: _____

Phone Number: (_____) _____

This authorization will expire on the designated date below OR if left blank, will expire one year from the date of my signature of this Release Form.

Student Signature

Expiration Date