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## College Council Meeting

March 18, 2019

C-111

2:30-3:30pm

**Present:** Cheyenne Roduin, Jichul Kim, Connie Tran, Paula LeClaire, Lesley Hogan, Carol Estrada, Joyce Nicholas, Alma Meza, Jacob Jackson, Neal Parker, Colleen Bassham, Cheryl Stover, Connor Moore, Kevin McCarthy, Katherine Hanson, Jacob Jackson, Lindsay Tanzi, Warren Takata, Marsha Dubuk, Huma Mohibullah

**Absent:** Matt Vielbig, Sil Xayamouangbo

### AGENDA

1. Review and approval of February 25, 2019 minutes: Alma motion to approve, Neal seconded.  
Approved
  
2. Strategic Growth Forum discussion: Kevin addresses group. Current state of the college, now we are looking towards growth strategies. April 10, 2019, 5 different time periods for forums 1-hour long session like the set-up from strategic planning. Provide some prompts and break into small workgroups. College Council can assist by populating these forums and help prompt people into discussions. Having other faces besides Kevin. Teams work at the tables and collect all notes taken. Would be good to have 2-3 people at each session to be extra ears. For growth, talking about enrollment and the effect on finance and revenues. Can we grow with the people we have here and what practices will aid in retention of who we have already at RTC. We could be looking at future forecasting and areas to grow into and expand our reach. It could be going deeper into communities that we aren't serving well right now – more recruitment along with programming. Are there other areas to grow outside the operational budgets? There is the enterprise side of our college and can we grow through those areas. Alma: our team is about implementation- would be good to see what we have done and what worked or didn't work. If we have leading questions with some background data or report that shows our shifts and comparisons, it might help the conversations around improvement. Kevin: will revisit some of the points learned from the listening sessions. Warren: assemble a team that could look outside the box to more aspirational suggestions that can't take effect right now. Kevin: Also reaching into communities we aren't serving now.
  
3. Subgroups report outs:
  - a. Standard one – Mission and Core Themes: Kathrine Hanson
    - i. Katherine: team is very busy and our area is not as detailed or technical as some of the other areas.
  - b. Standard two – Resources and Capacity: Cheyenne Roduin
    - i. Cheyenne: We are storing info in the Accreditation drive on T drive. Let Vic go to focus
  - c. Standard three – Planning and Implementation: Alma Meza
    - i. Alma: we met twice and it is challenging. We have a 17 page report and a

visual to help guide our way. We defined every line with a simple word and a visual map that shows if we have evidence or a lack of evidence. Ended up with more questions than answers at first. Need to have longer meetings to get momentum going.

- d. Standard four - Effectiveness and Improvement: Jichul Kim
    - i. Jichul: we have enough indicators and KPIs to collect evidence. But we do not have enough data from program review. Instruction group is going to provide timeline for their data. For student learning outcomes assessment, we are going to prepare professional development opportunity during fall in-service. That will be crucial baseline data for learning outcomes.
  - e. Standard five – Mission Fulfillment, Adaptation, and Sustainability: Paula LeClaire
    - i. Paula asks: how do you find the responsible person or is that not the focus. Should it be more about gathering the evidence for the expectation?
4. NWCCU Accreditation Workshop update – emphasis is on analysis and evidence and not a lengthy report. Very focused on student achievement and learning, not only gradation and retention, but our learning outcomes used for improvement. Also looking at career outcomes in our data.

Next meeting: **April 29, 2019** in C111

Action Items:

1. Once Di Beers sends out the session times, send it to College Council for people to sign up for sessions they can help facilitate.
2. Shared drive vs. SharePoint (includes Microsoft planner) – need a central location with full permissions to everyone.
3. Cheyenne and Jichul - Design a style sheet for the narrative of the reports so that we are all starting with similar conventions and style.
4. Jichul and Cheyenne and subgroup leaders figure out a timeline for the draft. Add into timeline the time to include educating our campus community on what is in the report.
5. Each subgroup identify where you might see more room for faculty voice and presence.
6. IR will hold a data workshop on April 4<sup>th</sup> 2:30-3:30 and will send out an announcement.  
\*\*\*Please send your questions ahead to Jichul Kim\*\*\*