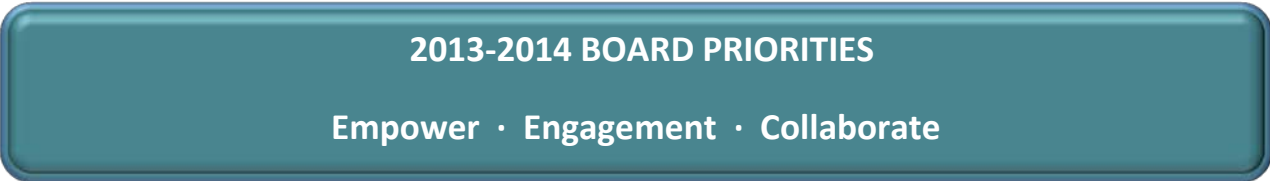


- 6. **STUDENT SUCCESS**
 - A. Title III Mary Kate Richardson
- 7. **MEETINGS** Information
 - A. February 18, 2014, Regular Meeting
- 8. **EXECUTIVE SESSION**
 - A. An Executive Session may be called for any reason allowed under the Open Public Meetings Act (RCW 42.30).
 - B. Announcement of time Executive Session will conclude.
- 9. **ACTION** **Action**
 - A. Action items, if any, that may be necessary to be taken as a result of matters considered in the Executive Session.
- 10. **ADJOURNMENT** **Action**

Event Reminders:

- No January RTC Board Meeting
- TACTC Winter Conference · January 19-20, 2014 Red Lion, Olympia
- Transforming Lives Award Dinner · January 19, 2014
 - No Host Social; 5:30 pm- 6:00 pm
 - Dinner; 6:00 - 8:00pm
 - TACTC President’s Reception; 8:00 pm
- Legislative Reception · January 20, 2014, Waterstreet Café, Olympia



Renton Technical College
Board of Trustees Meeting
December 17, 2013

AGENDA ITEM: **1. CALL TO ORDER**

SUBJECT:

<p>BOARD CONSIDERATION</p> <p>Information</p> <p>Action</p>

BACKGROUND:

Board Chair Cathy McAbee will carry out the Notation of Quorum and the Flag Salute.

RECOMMENDATION:

None.

Renton Technical College
Board of Trustees Meeting
December 17, 2013

AGENDA ITEM: 2. **ADOPTION OF MINUTES**

SUBJECT: A. November 19, 2013

BOARD CONSIDERATION	
	Information
X	Action

BACKGROUND:

Attached for the Board of Trustees approval are the minutes for the November 19, 2013 Board meeting.

RECOMMENDATION:

Approval as presented.



**Board of Trustees Meeting
Board Room**

**November 19, 2013
7:30 a.m.**

Minutes

STUDY SESSION

1. BOARD GOALS

The meeting was called to order at 7:30 a.m. by Board Chair Cathy McAbee. Trustee SenGupta led the trustees through the common goal suggestions by each trustee. It was suggested that three primary goals be established for 2013-14:

- A. **Empower** – Provide and empower leadership; have a carefully planned procedure for the selection/retention of the college president. Possibly create a board vision to professionally execute the board's role when necessary.
- B. **Engagement** – Active engagement and visibility/presence. Create a monthly calendar of community and RTC meetings/events to share with board members. Keep in mind what involvement and participation mean to the campus.
- C. **Collaborate** – Becoming a collective/collaborative body.

2. BOARD SCHOLARSHIP FUND

President Hanson shared information from the RTC Foundation regarding scholarship and endowment policies. Trustee Unti indicated his hope of establishing a trustee scholarship, to be funded annually; allowing trustees to commit to participation and have the discipline to donate to the fund. Foundation Director, Heather Winfrey was available to answer questions regarding fund type and the scholarship process. The trustees want to support the entire process and provide a scholarship where there is a gap. This would be an unrestricted scholarship, as all-encompassing as possible, that would support the strategic goals. It was noted that this item be included on the December 17, 2013 board agenda, as an action item.

REGULAR SESSION

1. CALL TO ORDER

The meeting was called to order at 8:40a.m. by Board Chair, Cathy McAbee. A quorum was established. Trustee McAbee led the flag salute.

BOARD OF TRUSTES MEETING
Minutes – November 19, 2013

2. **ADOPTION OF MINUTES**

- A. Trustee McAbee asked for corrections and/or additions to following minutes:

October 15, 2013 Regular Meeting

Trustee Unti introduced a motion to approve the October 15, 2013 meeting minutes as presented. Trustee SenGupta seconded, and the motion carried.

3. **ACTION ITEMS** There were no action items for approval.

4. **COMMUNICATION**

- A. *Introductions* Vice President Pelkey introduced Scott Snider, Director of Campus Safety and Security. Mr. Snider is returning to the northwest from Chicago where he completed his Master's Degree in Higher Education at Loyola University. He previously served as a Lieutenant in the Bellingham Police Department.
- B. *Correspondence* Board Chair McAbee called attention to RTC media publications, and the board nomination letter for the RTC Transforming Lives student nominee.
- C. *General Information* None.
- D. *Comments from the Audience* There were no comments from the audience.
- E. *Human Resource Reports* The written report included personnel activity for the month of October, 2013. There were no comments or questions.
- F. *Foundation Report* There were no comments or questions to the written report. President Hanson added that the Bridge Builders breakfast was a huge success. The event was sold out and we received a lot of positive comments from those who attended.
- G. *Communications and Marketing* There were no comments or questions to the written report. President Hanson commented that the Kentlake partnership has brought a lot of students to campus; it has been tremendous.

5. **DISCUSSIONS/REPORTS**

- A. *Student Leadership* ASG Vice President of Legislative Affairs, Joe Spieldenner presented the Student Leadership report. ASG has sanctioned eleven clubs to date. The ASG Senate currently consists of 29 members with ongoing recruitment. Three senate committees have already been formed; ASG Budget Committee, ASG Legislative Affairs Committee, and ASG Student Success Committee. ASG is participating in the

BOARD OF TRUSTES MEETING
Minutes – November 19, 2013

Foundations *Paving the Way* Brick campaign as a legacy. The ASG Senate approved an allocation of \$6500 to the RTC Student Emergency Fund. Students attended the student legislative academy in Olympia, where they learned how the CTC system develops the legislative platform and how student voice contributes to the process. The Student Leadership Open House is rescheduled for December 4th from 12 – 2:00 p.m.

B. *Board of Trustees*

1) *Tenure* Board Chair McAbee advised trustees to pick up their tenure notebooks. There are four probationary faculty moving from the first to the second year; action to be taken at the December 17, 2013 meeting.

2) *TACTC Transforming Lives Award* Trustees each received copies of the five student applications and essays for this award. Nominations were sent to Trustees McAbee and Page. Ms. Jamie Diaz was nominated as the RTC student applicant for the TACTC Transforming Lives award. Board Chair McAbee sent a letter of support from the Board to accompany the application.

3) *RTC Advisory Council Liaison Report* Trustee Unti reported that efforts are underway to build the advisory board. It was nice to hear the excitement about the economy up-tick. The need of employers to get applicants for specific skill sets is a reality. There is a constant need for training in the workforce. We are very fortunate to have this group and they do a nice job of assisting the college.

4) *Legislative Action Committee* Trustees Page and SenGupta attended the November 7, 2013 Legislative Action Committee (LAC) meeting at Highline Community College. The hot topic was the impending special legislative session. It was a nice takeaway to see \$8M in funding for aerospace training. There was a roundtable discussion with state board staff. The committee has fairly ambitious goals, with a commitment of staying connected with a fair amount of competent legislators. The marketing strategy is impressive. The Student Association also put out a white paper that identified four goals.

C. *Renton Federation of Teachers* RFT President, De Etta Burrell was pleased to announce that the MOU for the salary adjustments has been finalized, retroactive to July 1, 2013. Human Resources and Payroll have asked RFT to revisit the fee structure for streamlining the fee process for dues collection. The union will do a benchmark research of other colleges to how they manage this process. The difficulty for administering this procedure is complicated and understood by the union.

D. *President*

1) *WACTC Meeting* President Hanson reported on the WACTC meeting held November 14-15, 2013 at Peninsula College in Port Angeles, WA.

Capital Committee - Each college gets a minor works allocation, which they can carry-over, but are expected to spend 80%. Of all the colleges, RTC is at the top of

BOARD OF TRUSTES MEETING
Minutes – November 19, 2013

spending on track.

Executive Director, Marty Brown and Chancellor, Jill Wakefield attended the Capital Committee meeting. They had an opportunity to share all of the details of the project. Chancellor Wakefield went through all of the necessary requirements. It was determined that the project was not an end run. The end run policy will be revised. An end run would exist if a college project was moving up on the list via a legislator. Legislators have tremendous respect for the capital process, but they may not always understand the end run. The Capital committee feels good about the new process.

There is a new five-year plan for adult education in Washington; it now includes a strong workforce education component. This is a large change in the methodology of SAI points. Board members will receive copies of the final approved policy. A demographic change also exists; there is much slower enrollment growth especially among high school graduates. Based on demographics and employment demand, the greatest growth will be in basic skills and workforce training.

HB 2088 includes \$8M for aerospace training. \$5M is earmarked for the aerospace training center in Renton. The city can now move forward on that project.

- 2) *Accreditation Evaluation Report* President Hanson shared a copy of the commendations/recommendations from the NWCCU Accreditation visit. It is unlikely that recommendations will change much. President Hanson, Vice President Kenney, and Ms. Richardson will attend the meeting in January. None of the recommendations came as a surprise. We completed a 7-year self-study compressed into 3-years. The team was impressed with their visit. President Hanson informed the trustees that the college would be focusing on core themes and objectives, with a goal to move core themes, objectives and strategic priorities into one document. The executive cabinet is working on some revisions. We will continue to use the operational plan for internal work. We will expect to come back in February with revision to core themes to the board. The plan is to eliminate the academic education core theme, and weave them into the other four themes. Evaluators want to see metrics that are easy to understand. Performance goals will be set for each indicator. Objectives will sustain the core themes.

E. *Instruction*

- 1) *MOOC's* Ms. Liz Falconer, eLearning Director shared a presentation on the development of Massive, Open, Online, Courses (MOOC's). A MOOC is defined as an online course aimed at large-scale interactive participation and open access via the web. The presentation also included preparation, ideas within Canvas, value, and global presence. Ms. Falconer's own basic design approach to delivering a MOOC is to provide spaces for meaningful interaction, provide pathways for moving forward, and food for thought.
- 2) *General Update* Vice President Kenney informed the trustees that we are gearing up on the contract with Noel Levitz for the academic plan. The team is working out

BOARD OF TRUSTES MEETING
Minutes – November 19, 2013

plans for alignment of courses, and developing a two-year course schedule. We want to work with students and faculty to offer more hybrid courses. We are also energized about the work with Kentlake High School. We are happy to report that the Ophthalmic Assistant Program 2012 graduates all passed the national certification examination at 100 percent passing rate.

F. *Student Services*

- 1) *Kentlake Medical Pathways* Vice President Pelkey advised that the students in the Kentlake High School Human Nutrition classes are looking at the Medical Pathway, which could increase enrollment from the high school. These students will be a part of our push. Kentlake has added the partnership signage on their building. We have had 400+ students tour our campus. Electronic mailers were sent to 6,000 parents of Kentlake students, which has great marketing value. Facebook ads cost us little to nothing. Print ads are not our push. We will be going to Kentlake for their advising days. We are now looking at having 10th, 11th, and 12th grade students come to campus. Dr. Vargas wants to embed pathways at the freshman year. A student could potentially graduate from High School with an Associate's Degree from either Running Start or the Medical Pathway program. Kentlake Principal, Dr. Potts wants to embed a CNA program on campus. That program would set students up for a Nursing degree. We are looking at current state job demands; medical field, sciences, and computer sciences.

President Hanson shared the plan to meet with Mayor Law & Dr. Rieger, Superintendent of Renton School District to discuss a joint board meeting in January or early February, 2014.

G. *Administration/Finance*

- 1) *Operating Funds Budget Status Report* As a regular report to the Board of Trustees, Vice President Merrell provided information on the revenues and expenditures for the period ending September 30, 2013.
- 2) *Fiscal Health Measures* Vice President Merrell shared SBCTC's Fiscal Health Measures report for RTC and comparatively to the CTC system. The following categories were highlighted: Operating Cash and Investments (Reserves) to Operating Expenditure Ratio; Operating Revenue to Debt Ratio; Local Funds Operating Margin; and Tuition Revenue per FTE. Also shared was the State Board's plan to use the State Auditor's office to complete college audits. They are affordable, and could handle our business.

6. **STUDENT SUCCESS**

Financial Aid Director, Debbie Solomon shared a presentation that included comparisons from 2008-09, 2011-12 and 2012-13 for grants, scholarships and loans. The number of students receiving financial aid in 2012-13 was nearly 150 percent more than in 2008-09. Grant dollars awarded in 2012-13 was more than double that of 2008-09, and scholarship awards increased by 43 percent since 2008-09.

BOARD OF TRUSTES MEETING
Minutes – November 19, 2013

7. **MEETINGS**

The next regular Board of Trustees meeting is scheduled for December 17, 2013.

8. **EXECUTIVE SESSION**

No executive session was held.

9. **ACTION**

10. **ADJOURNMENT**

Prior to adjourning, Trustee Page noted that TACTC Administrator, Kim Tanaka is urging participation at the ACCT National Legislative Summit in Washington, DC in February, 2014. TACTC works very hard to maximize visits with high level staff or representatives during this time in Washington, DC. Trustee Page is willing to attend. Trustee Palmer may also be interested in attending.

Trustee SenGupta introduced a motion to approve trustee travel and attendance at the ACCT National Legislative Summit. Trustee Unti seconded, and the motion carried.

Board Chair McAbee suggested that each board meeting end with a 15-minute working session; to include an opportunity for board members to complete note cards, as appropriate.

It was moved by Trustee McAbee to adjourn the Board of Trustees' meeting at 11:10 a.m. Motion carried.

CATHY MCABEE, Chair
Board of Trustees

STEVEN J. HANSON, President
Board of Trustees

AGENDA ITEM: 3. ACTION ITEMS

SUBJECT:

BOARD CONSIDERATION	
	Information
X	Action

BACKGROUND:

A. First Year Faculty Advancing to Second Year

- | | |
|--|-----------------------------|
| <input type="radio"/> Partain, William (David) | Computer Network Technology |
| <input type="radio"/> Hensley, Kathy | Nursing |
| <input type="radio"/> Brown, Rachell | Medical Office Programs |
| <input type="radio"/> Nguyen, Ha | Academic/Career Counselor |

B. Board Scholarship Fund

Foundation Director, Heather Winfrey will provide a prepared scholarship document for the Trustee Scholarship. Trustees will take action to approve the scholarship and the annual individual commitment to participate.

RECOMMENDATION:

None.

Renton Technical College
Board of Trustees Meeting
December 17, 2013

AGENDA ITEM: 4. COMMUNICATIONS

SUBJECT:

BACKGROUND:

- A. Correspondence
- B. General Information
- C. Comments from the Audience
- D. Human Resources Report
- E. Foundation Report - Heather Winfrey will be present for a quarterly report to the Board
- F. Communications and Marketing Report
- G. Renton Federation of Teachers Report

BOARD CONSIDERATION

Information

Action

RECOMMENDATION:

None.



**Board of Trustees
December 17, 2013
Human Resources**

The following personnel actions have occurred as of November 30, 2013 and are presented for the Board of Trustees' information.

AFT

- Hires

Name	Effective Date	Position	Department	Rate	Step
Pinoliar, Leo	11/30/2013	Custodian I	Custodial	\$2,342.76 mo	B

- Terminations

Name	Effective Date	Position	Department
None			

WFSE

- Hires

Name	Effective Date	Position	Department	Rate	Step
None					

- Terminations

Name	Effective Date	Position	Department
Kriner, James	11/5/2013	Testing Assistant	Testing Center

Prof Tech

- Hires

Name	Effective Date	Position	Department	Rate	Step
None					

- Terminations

Name	Effective Date	Position	Department
None			

Exempt / Administrative

- Hires

Name	Effective Date	Position	Department	Rate	Step
Brewer, Craig	11/1/2013	Student Success Specialist	Student Services	\$3,750.00 mo	
Carrancho, Chantal	11/12/2013	HeW Grant Student Navigator	Allied Health	\$1,916.67 mo	
Snider, Scott	11/11/2013	Director of Safety & Security	Safety & Security	\$5,416.67 mo	

- Terminations

Name	Effective Date	Position	Department
None			

RFT

- Hires

Name	Effective Date	Position	Department	Rate	Step
Pollard-Johnson, Lori	11/25/2013	Part-time faculty	GEN ED	\$38.16 hr	B
Trammell, Christine	11/25/2013	Part-time faculty	Basic Studies	\$38.16 hr	B
Thomas, Shamay	11/7/2013	Part-time faculty	LPN	\$38.16 hr	B
Weightman, Ronald	11/7/2013	Part-time faculty	Medical Office Programs	\$38.16 hr	B

- Terminations

Name	Effective Date	Position	Department
Dedmon, Cheryl	11/5/2013	Full-time faculty	Pharmacy Technician

- Retired

Name	Effective Date	Position	Department
None			

Renton Technical College
Board of Trustees Meeting
December 17, 2013

AGENDA ITEM: **4. COMMUNICATIONS**

SUBJECT: E. RTC Foundation

BOARD CONSIDERATION	
X	Information
	Action

FOUNDATION

The Foundation submitted draft Donor and Fundraising policies to its Board of Directors at its November 2013 meeting. Additionally, the Foundation provided a draft, two-year strategic plan to the Board. The Board will vote to approve these documents at its January 2014 meeting.

The Foundation Director, Heather Winfrey, is completing a draft Donor Agreement for the Board of Trustees to review. Depending on their wishes, the fund will either be released as a scholarship, or continue to build as an endowment. Based on Trustees' feedback at their November 2013 meeting, the intention and release of the fund will be determined by the Trustees at the beginning of each fiscal year. They will evaluate the college's greatest needs or strategic opportunities and notify the Foundation of the award criteria, timing and publicity they expect to be deployed.

The Foundation has set dates for upcoming Fundraising events in 2014:

- **Saturday, February 8, 2014:** First Annual RTC Gamers Fest
- **Thursday, February 27, 2014:** Speakers Series with Kevin Cloud of The Boeing Company
- **Thursday, April 17, 2014:** Speakers Series with Dr. Rita Schenck of the Institute for Environmental Research and Education
- **Friday, May 2, 2014:** RTC Foundation Dinner & Silent Auction (working on a Murder Mystery theme)

RECOMMENDATION:

None.

AGENDA ITEM: **4. COMMUNICATIONS**

SUBJECT: F. Communications and Marketing

BOARD CONSIDERATION	
X	Information
	Action

COMMUNICATIONS AND MARKETING

- **Advertising:**

Our winter quarter advertising campaign is in full swing. The campaign includes: television ads on KOMO 4, KING 5, KCPQ 13, and various cable television stations that specifically target homes in our service area. These stations were chosen due to the results of a student media survey that Kendra Smith conducted, as well as qualitative demographic research. In addition to the television advertisements, we are also running radio advertisements that feature current student testimonials about their experience at RTC, billboards featuring current students, and online advertisements through Google. Online advertising is a new concept for RTC, but this is the direction that modern advertising is heading.

The results that we’re seeing from this advertising campaign are:

- An increase in website traffic by 300-500 visits per day
- Several “connect with us” forms submitted from people who want to hear from us
- A total of 61,455 online impressions and 252 clicks to www.RTC.edu from the online Google campaign

* **Note:** per the request of Trustee Unti, we did inquire about running advertisements on the City of Renton’s television station (channel 21), however they cannot run advertisements from 3rd parties on this station.

- **Open House Events on Campus:**

On Tuesday, December 10, we wrapped up a series of three open house events on campus. There were two evening events and one daytime. Below are the results of how many interested people came to our events:

- 11/21 Open House (evening) – 12 potential students attended
- 12/03 Open House (evening) – 27 potential students attended
- 12/10 Open House (daytime) – 3 potential students attended
(This Open House occurred at 9:30 a.m., which could explain the light attendance).

A total of 42 potential students were brought to campus as a result of these events. The Communications and Marketing department has a list of all of the people that we’ve made contact with, who have filled out inquiry cards within the past eight months; email and direct mail invitations to our Open House events on campus have been sent.

- **Outreach:**

Our outreach focus this fall has been specifically geared toward high school students. Outreach Manager, Andrea Lancaster, has been visiting 3-5 high schools per week in our service area. At these events, she connects with students, tells them about RTC and then gets their contact information to follow up with them in the future.

Additionally, on January 24, RTC will be hosting a breakfast for high school counselors at Kent Station. The event takes place from 9 to 11 a.m. Several other colleges in the SBCTC system are encouraged to attend and provide updates on topics, including running start, program changes, new news, facility information, etc.

- **Kentlake High School Partnership:**

In the past month, we've made four visits to Kentlake High School to recruit students into the Medical Career Pathways program and Running Start. We've also been working with Kentlake Principal, Joe Potts and the Renton School District to send out a marketing announcement to parents about the RTC partnership.

MEDIA

- The Renton Reporter visited RTC last week to cover the Culinary Arts and Professional Baking Holiday Buffet. They also requested that we send them some recipes for holiday cookies, which they plan to feature in one of the editions before Christmas.

SOCIAL MEDIA

- Our Social Media presence continues to grow. Our **Facebook page is up to 1,622 Likes, up from 1,570 Likes in November**. We currently have 362 followers on Twitter, up from 343 followers in November.

PUBLICATIONS

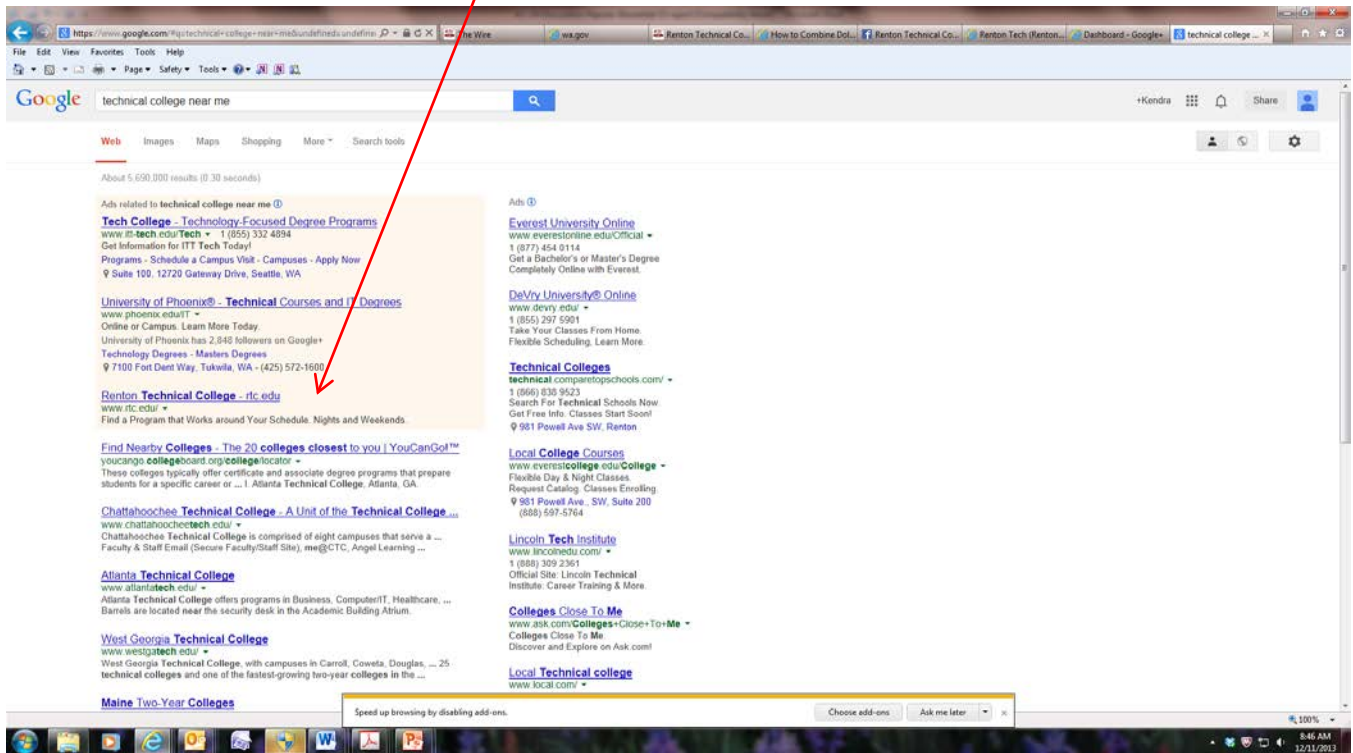
- The 2013-14 Catalog is also being produced and will be complete by the end of December.
- Kendra Smith and Graphic Designer, Keshini Simmons, are continuing to revamp our brochures, flyers, inquiry cards and viewbook.

Note: Examples of the online marketing campaign can be seen below (next page).

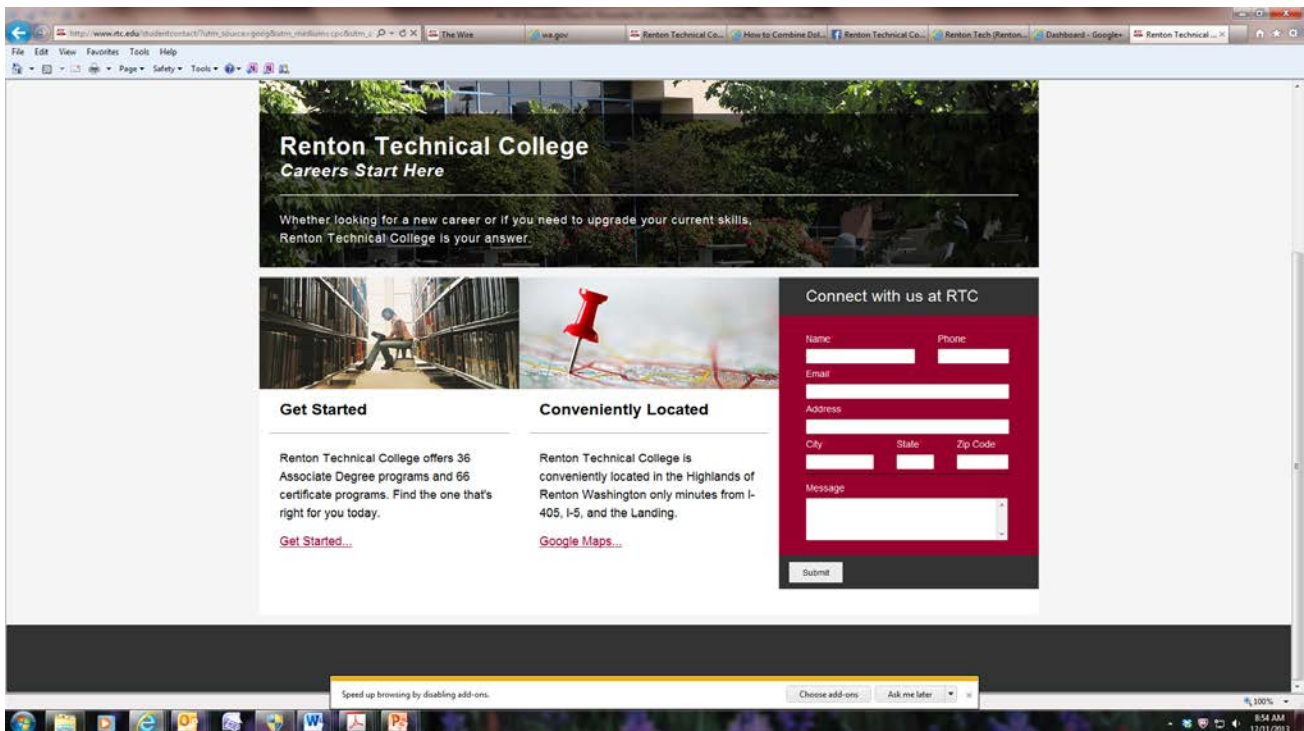
RECOMMENDATION:

None.

Example of our online ad on Google.



When people click on our online ads, they're brought to this page where they enter their information and they're contacted by advisors in the Student Success Center.



Renton Technical College
Board of Trustees Meeting
December 17, 2013

AGENDA ITEM: **5. DISCUSSION/REPORTS**

SUBJECT: **A. Board of Trustees**

BOARD CONSIDERATION

Information

Action

BACKGROUND

1. TACTC Winter Conference

The TACTC Winter Conference will be held January 19-20, 2014 at the Red Lion in Olympia, WA. In conjunction with the conference, the Transforming Lives Awards Dinner is scheduled the evening of January 19, 2014. A Legislative reception will also be held on January 20, 2014 at the Waterstreet Café in partnership with Green River Community College and Highline Community College.

Please inform Di at your earliest convenience if you will be attending the TACTC Conference, Transforming Lives Awards Dinner, and the Legislative Reception. Hotel accommodations will be booked accordingly.

RECOMMENDATION:

None.

Renton Technical College
Board of Trustees Meeting
December 17, 2013

AGENDA ITEM: **5. DISCUSSION/REPORTS**

SUBJECT: **B. President**

BOARD CONSIDERATION

Information

Action

BACKGROUND

- 1) President Hanson will provide general update to the trustees subsequent to the November 19, 2013 board meeting.
- 2) President Hanson has invited Mr. David Namura from Puget Sound Energy to the Board meeting to discuss PSE's plan to install 18 miles of new transmission lines on the Eastside, and how it may affect the college.

RECOMMENDATION:

None.

Renton Technical College
Board of Trustees Meeting
December 17, 2013

AGENDA ITEM: **5. DISCUSSION/REPORTS**

SUBJECT: C. Instruction

BOARD CONSIDERATION

Information

Action

BACKGROUND

- 1) Vice President Kenney will provide a general update to the trustees from Instruction.

RECOMMENDATION:

None.

Renton Technical College
Board of Trustees Meeting
December 17, 2013

AGENDA ITEM: **5. DISCUSSION/REPORTS**

SUBJECT: **D. Student Services**

BOARD CONSIDERATION

Information

Action

BACKGROUND

- 1) Vice President Pelkey will provide a general update to the trustees from Student Services.

RECOMMENDATION:

None.

Renton Technical College
Board of Trustees Meeting
December 17, 2013

AGENDA ITEM: **5. DISCUSSION/REPORTS**

SUBJECT: **E. Administration/Finance**

BOARD CONSIDERATION

Information

Action

BACKGROUND

1) Operating Funds Budget Status Report

Assistant Director Financial Services, Kim Sykes will update trustees on the operating funds budget status for the period ending October 31, 2013.

RECOMMENDATION:

None.

Renton Technical College
2013-2014 Operating Funds Budget Status Report
for the 4 months ending October 31, 2013

	2013-2014			2012-2013		
	2013-14 Budget	Actual YTD 13-14 10/31/2013	YTD % of Budget	Annual 2012-13 Actual	Actual YTD 12-13 10/31/2012	YTD % of Annual Actual
Revenues Reported by Source						
State Allocation	15,623,995	5,742,853	36.8%	15,052,341	5,575,221	37.0%
Tuition	8,436,032	2,478,084	29.4%	6,839,651	2,624,354	38.4%
Local Dedicated Funds	1,559,442	530,817	34.0%	1,725,250	608,714	35.3%
Grants & Contracts	3,350,404	975,296	29.1%	3,845,894	856,441	22.3%
Financial Aid/Scholarships	12,010,212	3,146,616	26.2%	8,486,032	3,498,840	41.2%
Enterprise Operations	3,098,280	1,079,721	34.8%	2,771,982	959,202	34.6%
Interest Income	20,000	2,257	11.3%	9,238	4,514	48.9%
Total Revenue by Source	\$ 44,098,365	\$ 13,955,645	31.6%	\$ 38,730,388	\$ 14,127,287	36.5%
Expenditures by Object						
Salaries	16,911,701	5,274,616	31.2%	15,936,966	4,959,318	31.1%
Benefits	5,564,621	1,794,069	32.2%	5,189,376	1,674,401	32.3%
Goods & Services	7,344,444	1,889,252	25.7%	7,362,988	1,901,358	25.8%
Travel	206,350	38,865	18.8%	201,691	45,810	22.7%
Equipment, other	886,850	618,042	69.7%	1,799,820	1,012,544	56.3%
Financial Aid/Scholarships	11,947,022	3,563,325	29.8%	8,739,580	3,810,257	43.6%
Total Expenditures by Object	\$ 42,860,988	\$ 13,178,168	30.7%	\$ 39,230,421	\$ 13,403,688	34.2%
Contribution to (Depletion of) Reserve	\$ 1,237,377	\$ 777,477		\$ (500,033)	\$ 723,599	
	2013-14 Budget	Actual YTD 13-14 10/31/2013	YTD % of Budget	Annual 2012-13 Actual	Actual YTD 12-13 10/31/2012	YTD % of Annual Actual
Expenditures by Program						
Instruction	16,108,131	4,473,808	27.8%	14,879,542	4,421,516	29.7%
Academic Support	2,083,871	968,343	46.5%	2,182,138	832,678	38.2%
Financial Aid/Scholarship	11,730,800	3,257,638	27.8%	8,485,227	3,474,109	40.9%
Student Services	2,639,165	1,000,443	37.9%	2,780,790	956,455	34.4%
Institutional Support	4,732,996	1,509,243	31.9%	4,696,988	1,431,109	30.5%
Plant Operations & Maintenance	2,707,745	1,035,110	38.2%	3,113,918	953,750	30.6%
Enterprise Operations	2,858,280	933,584	32.7%	3,091,817	1,334,071	43.1%
Total Expenditures by Program	\$ 42,860,988	\$ 13,178,168	30.7%	\$ 39,230,421	\$ 13,403,688	34.2%

Renton Technical College
Board of Trustees Meeting
December 17, 2013

AGENDA ITEM: 7. MEETINGS

SUBJECT:

BOARD CONSIDERATION
X Information
Action

BACKGROUND:

As a reminder, the January, 2014 Board of Trustees meeting was canceled due to the conflict with the TACTC Winter Conference. The next regular scheduled meeting of the Board of Trustees will be held on February 18, 2013.

RECOMMENDATION:

None.

Renton Technical College
Board of Trustees Meeting
December 17, 2013

AGENDA ITEM: **8. EXECUTIVE SESSION**

SUBJECT:

BOARD CONSIDERATION

Information

Action

BACKGROUND:

An Executive Session may be held for any topic allowable under the Open Public Meetings Act; RCW 42.30.110.

RECOMMENDATION:

None.

Renton Technical College
Board of Trustees Meeting
December 17, 2013

AGENDA ITEM: 9. EXECUTIVE SESSION

SUBJECT: A. Action

BOARD CONSIDERATION

Information

X Action

BACKGROUND:

Action items, if any, that may be necessary to be taken as a result of matters considered or discussed in the Executive Session.

RECOMMENDATION:

None.

Renton Technical College
Board of Trustees Meeting
December 17, 2013

AGENDA ITEM: **10. ADJOURNMENT**

SUBJECT:

BACKGROUND:

BOARD CONSIDERATION

Information

X Action

RECOMMENDATION:

Motion required.