



Renton Technical College

Board of Trustees
Roberts Campus Center
Technology Resource Center, Room C-111
August 30, 2010
8:30 a.m. – Special Meeting

Minutes

1. **CALL TO ORDER** The meeting was called to order at 8:55 a.m. by board chair, Trustee Page. All members were present and a quorum was established. Trustee Page led the flag salute.

2. **TRUSTEES**

A. *Exceptional Faculty and Staff Awards* President Hanson presented the recommendation for the RTC Exceptional Faculty and Staff Awards, recognizing faculty and staff excellence on our campus. The awards this year are co-sponsored by the Foundation and Puget Sound Energy. Awards are given to three faculty and three staff members that have been nominated by their peers and voted on by a committee. Award recipients will be announced at the September 15th Welcome Back meeting. Each honoree will receive a \$500 check, a certificate and flowers.

The following faculty and staff members were recommended for recognition by the Exceptional Faculty & Staff Awards Committee:

<u>Faculty</u>	<u>Staff</u>
Neil Folz	David Joyce
Jim Mellon	Toni Dieni
John Fisher	Yeumie Truong

It was moved by Trustee SenGupta and seconded by Trustee Unti to approve the recommended Faculty and Staff awards as presented. Motion carried.

B. *RTC Liaison Positions* It was moved by Trustee Behnke and seconded by Trustee McAbee to appoint Trustee Unti as the primary Trustee representative of the RTC Advisory Council and Trustee Page the secondary representative. Motion carried.

It was moved by Trustee McAbee and seconded by Trustee SenGupta to appoint Trustee Behnke as the primary Trustee representative of the Foundation and Trustee McAbee as the secondary representative. Motion carried.

C. *Board Self-Evaluation* A summary of the Board of Trustees' self- evaluations was distributed. There was a general discussion about the survey instrument and the results. The Trustees began to identify areas for further discussion and improvement. Discussion of the survey results will be continued at the Board's next study session.

- D. *Executive Session* At 10:15 a.m. Board Chair Tyler Page announced that the Board of Trustees would move into executive session to review the performance of a public employee. At 11:35 a.m. Trustees returned to the open session.
- E. *Policy Governance* President Hanson led the Trustees through Section I and Section II of the proposed Policy Governance Model. There was much discussion regarding the proposed policies and the Board's role in a policy governance model. The policy governance review will be continued at the Board's next a study session.

3. PRESIDENT'S REPORT

- A. *Budget Update* President Hanson provided an update to the State's current fiscal year budget. The September 16th revenue forecast is expected to bring the State's fund balance into the red. By law, this will require that the Governor order across-the-board budget reductions. Around October 1, the Governor will release the across-the-board reductions by agency. The Governor has asked all agencies to submit by October 13 a budget reduction package that reduces funding year 2011 budgets by 6%. Due to the Maintenance of Effort requirements in the Federal Education ARRA funds, we anticipate a budget reduction of approximately 3.6% for higher education.

The budget shortfall for the next biennium is currently projected to be \$3 billion. The Governor has asked all agencies to submit plans for a 10% reduction in their 2011-13 biennium budgets. These plans are due by September 30th.

4. PRESENTATIONS

- A. *Accreditation* Vice President, Heilstedt presented an overview of the Accreditation Standards and Timelines.
- B. *Area Reports/Accomplishments for 2009/10:*
1. Vice President Heilstedt provided a presentation of the accomplishments achieved by the Instruction Division.
 2. Vice President Pozega provided a presentation of the accomplishments achieved by Student Services and Public Safety.
 3. Vice President Merrell provided a presentation of the accomplishments achieved by the Administration and Finance Divisions.
 4. Director Mallowney provided a presentation of the accomplishments achieved by the Human Resource Development Department.

5. MEETINGS

- A. The next regular meeting of the Board of Trustees will be held on September 14, 2010.

6. ADJOURNMENT

At 3:40 p.m. a motion was made by Trustee SenGupta and seconded by Trustee Unti to adjourn the special meeting. Motion carried.

TYLER PAGE, Chair
Board of Trustees

STEVEN J. HANSON, Secretary
Board of Trustees