



Renton Technical College

Board of Trustees
Regular Meeting
Board Room, Room 202
January 12, 2010 - 4:00 p.m.

Minutes

1. **CALL TO ORDER**

The meeting was called to order at 4:00 p.m. by board chair, Trustee Behnke. It was noted that all trustees were present and a quorum was established. Trustee Behnke led the flag salute.

2. **ADOPTION OF MINUTES**

Trustee Behnke asked for the approval of the following minutes:

It was moved by Trustee Page and seconded by Trustee Unti to approve the November 6, 2009 Special Board meeting, the November 10, 2009 and the December 8, 2009 Regular Board meeting minutes as presented. Motion carried.

3. **COMMUNICATIONS**

A. *Correspondence* Trustees received information from the State Board office regarding Students on Boards.

B. *General Information*

- Associate Dean for Culinary Arts Doug Medbury introduced Culinary Arts Hot Food Team Competition students Emily Wallace, Kyle Campise, Wendy Lei, Marck Eleccion, and Jeff Duncan. Earlier this year, the team won gold at both the local and state levels and placed fourth in the Western Regional Competition in Albuquerque, New Mexico on February 5th-7th.

C. *Comments from the Audience* There were no comments from the audience.

4. **TRUSTEES**

A. *Board of Trustees Resolution* Board Chair Behnke presented for approval the Board of Trustees Resolution pertaining to Presidential Annual Leave which would allow an accrual of 30 days per year.

It was moved by Trustee Unti and seconded by Trustee Page to approve the resolution as presented. Motion carried.

B. *February 9, 2010 Regular Meeting Change* Due to a conflict with the Association for Community College Trustee meeting, it was moved by Trustee Page and seconded by Trustee Unti to reschedule the February 9, 2010 regular meeting to February 16, 2010. Motion carried.

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- C. *Legislative Dinner, Anthony's Home Port, 6 p.m.* Trustee Chair Behnke reminded Board members of the Legislative Dinner that is being held at Anthony's Home Port in Olympia on January 25, 2010.

5. **PRESIDENT'S REPORT**

- A. *State Budget* President Hanson reviewed with trustees the current information on the Governor's proposed 2010 supplemental budget which outlined the proposed changes for community and technical colleges. Estimated budget reductions for the college were presented and reviewed with trustees. President Hanson outlined the budget timeline with a March 11, 2010 60 day session closing.

Information on the college's Reserve Fund Balance resolution dated November 18, 2008 was discussed with trustees. President Hanson spoke to the possibility of using some of the reserve dollars to off-set 2010 budget cuts.

- B. *Governance Process* President Hanson discussed with trustees the progress of developing a governance process. He indicated that Dr. Michael Grubiak of Centralia College was interested in working with the trustees to implement a policy governance model.
- C. *Administrative Report* Vice President Merrell provided the Administrative Report for trustee review.
- D. *Foundation Report* President Hanson provided information on the status of hiring a new foundation director and reviewed with trustees upcoming foundation events.

6. **INSTRUCTION**

- A. *Status of Community Education Programs* Vice President Heilstedt presented information regarding the status of the college's community education programs since the elimination of the Director of Community Education position. He explained that the program deans reviewed the list of community education offerings, divided them amongst themselves, and agreed to offer those that attracted an audience. He indicated that with the selection of community education classes being reduced to those areas of specific interest it saves many hours of staff time in the registration department. Vice President Heilstedt also spoke to the decline of enrollment due to the lack of people's discretionary funds.
- B. *New Member to the Renton Technical College Advisory Committee* Vice President Heilstedt announced the appointment of Suzanne Dale Estey, Economic Development Director for the City of Renton to the Renton Technical College Advisory Committee. He said that this appointment brings another view to the college with a wide breath of knowledge about the city, its citizens, and the needs of the community.

7. **RENTON FEDERATION OF TEACHERS**

- A. Rick Giest, president of the Renton Federation of Teachers spoke to the various legislative activities that are taking place in Olympia, as well as the issues facing the various teachers associations throughout the state during this financial crisis. He was pleased with the meetings held with legislators. He also provided information on the education rally that took place on Martin Luther King Day to promote funding for education.

8. **STUDENT SERVICES/PUBLIC SAFETY & SECURITY**

- A. *Enrollment Report* Information on the current enrollment status was provided by Vice President Pozega. He indicated that enrollment continues to increase as individuals are looking for retraining which places the college at a one-to-two percent higher than state allocation. He also reported that student enrollment figures were not being tallied correctly which created several errors which have been corrected.

In response to a question from Trustees regarding housing for students, Vice President Pozega reported on how students could be housed at the apartments across the street. Managers were willing to work with students regarding rental rates, no first and last months rents, and not requiring a full year lease.

- B. *New Student Orientation* Vice President Pozega reported on the New Student Orientation that was held on January 4, 2010. He indicated that there were approximately 300 new students participating in the orientation from all age groups, ethnicities, and gender.
- C. *Public Information* Information was provided on recent press releases, media releases, advertising, marketing, publications and community relations.

8. **FINANCE**

- A. *Source/Use of Funds* Vice President Merrell provided information on the revenues and expenditures as of November 30, 2009, compared to the same period in the prior two fiscal years. Not included in this report are the self-supporting areas including grants and contracts, abatement programs, bookstore, food services, childcare, and financial aid. This report is a regularly scheduled report for trustees' information.

9. **EXECUTIVE SESSION**

An executive session was not held.

10. **MEETINGS**

The next meeting of the Board of Trustees will be held on February 16, 2010. The meeting was changed due to Trustee Behnke and President Hanson's attendance at the ACCT Conference in Washington D.C. on February 8-10, 2010.

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11. **ADJOURNMENT**

At 5:37 p.m. it was moved by Trustee Unti and seconded by Trustee SenGupta to adjourn the regular meeting. Motion passed.

RONNIE BEHNKE, Chair
Board of Trustees

STEVEN J. HANSON, Secretary
Board of Trustees