



**Board of Trustees
Regular Meeting
Roberts Campus Center Board Room, 202
March 8, 2011 - 4:00 p.m.**

Minutes

1. CALL TO ORDER

The meeting was called to order at 4:00 p.m. by Board Chair, Trustee Tyler Page. It was noted that Cathy McAbee was not in attendance. A quorum was established. Trustee Page led the flag salute.

2. ADOPTION OF MINUTES

A. Trustee Page asked for corrections and/or additions to following minutes:

February 8, 2011 Regular Meeting - Trustee Little moved and Trustee Unti seconded to approve the February 8, 2011 regular meeting minutes as presented. Motion carried.

3. COMMUNICATIONS

A. *Correspondence* There was no correspondence for public reading.

B. *General Information* Vice President Heilstedt took the opportunity to introduce a special guest in the audience. Ms. Allison Stevens is a Dean at Seattle Central Community College and a participant in the WELA program. Vice President Heilstedt is her mentor. She spent the day on our campus and this afternoon's Board of Trustees meeting. Ms. Stevens thanked the trustees for welcoming her and praised the WELA organization and the connections within the organization.

C. *Comments from the Audience* There were no comments from the audience.

4. TRUSTEES

A. *Tenure Recommendations* President Hanson introduced the three faculty members being recommended to the Board of Trustees for faculty tenure: Dan Bainbridge, David Freeman and Ardene Niemer. The candidates were interviewed by the trustees.

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- B. *Executive Session* At 4:23 p.m. Trustee Page motioned for the trustees to move into executive session to discuss the performance of a public employee. At 4:38 p.m. trustees announced an additional 10 minute extension to the executive session. Another 10 minute extension was announced at 4:48 p.m. The Board of Trustees reconvened in regular session at 4:58 p.m. and took the following action:
- C. *Tenure Recommendations* After giving reasonable consideration to the recommendation of the tenure review committees and all other recommendations, it was moved by Trustee Little and seconded by Trustee SenGupta that Dan Bainbridge, David Freeman and Ardene Niemer be awarded tenure effective March 8, 2011. Motion carried.
- After giving reasonable consideration to the recommendation of the tenure review committees and all other recommendations, it was moved by Trustee SenGupta and seconded by Trustee Unti that Nancy Cusick be promoted from the second to the third year of probation effective September 15, 2011. Motion carried.
- After giving reasonable consideration to the recommendation of the tenure review committees and all other recommendations, it was moved by Trustee Unti and seconded by Trustee Little that Stephen Cole, Kathleen Higgins, Annejeannette Serba and Simone Terrell be promoted from the first to the second year of probation effective September 15, 2011. Motion carried.
- D. *ACCT National Legislative Summit Report* Trustee Little provided a report to the trustees on the ACCT National Legislative Summit held in Washington D.C., February 13-16, 2011. The conference was heavily attended. David Gregory, Host of Meet the Press was the Keynote speaker and spoke on Education, the Egyptian crisis and legislators not spending enough time in Washington D.C., which he believes causes divide within the Congress. Jill Biden also spoke, regarding the White House Community College Summit held last October, and concerns about funding. There was much discussion around cutting Pell Grant funding for summer quarter. Trustee Little was able to participate in a White House tour and Coffee with Senator Patty Murray. Each year, the conference exceeds the level of participation from the previous year. The Summit provides an excellent networking opportunity, and a chance to be active.
- E. *Graduation Speaker Recommendations* Trustee Page noted that the graduation commencement ceremony is scheduled for August 11, 2011 at the ShoWare Center in Kent. President Hanson extended an invitation to the trustees for recommendations of an inspirational speaker. Trustees were asked to send suggestions to President Hanson via e-mail.
- F. *Board Retreat* Trustee Page discussed the need to establish a date for the Board of Trustees annual retreat. Following discussion, it was agreed to hold the annual Retreat on August 9, 2011. A preliminary time schedule would be to begin with lunch at 12:00 p.m. and work through approximately 6:00 p.m. Further information will follow as the agenda begins to develop.

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- G. *Governance Institute for Student Success (GISS)* During the ACCT National Legislative Summit, attendees were invited to a dinner where information was provided on GISS. Trustee Little shared information received and her perception of the program and concerns over the value. President Hanson informed the trustees that GISS will pay for the attendance of three trustees and the President, but full board participation is encouraged. It was moved by Trustee Little and seconded by Trustee Page for the trustee budget to pay the additional expenses for the other two trustees to attend. Motion carried.

President Hanson informed the trustees that a self-assessment survey was sent to us from ACCT in preparation for GISS. Trustees agreed to receive and complete the survey electronically. Completed surveys should be returned to ACCT by April 5, 2011.

5. **PRESIDENT'S REPORT**

- A. *Legislative Update* President Hanson shared a review of legislative activity with the trustees. Measures are proceeding in both the House and the Senate with likely adoption to include students on Boards of Trustees. An additional bill is the mandate to include salary increments in future budget requests, which require that .8% salary increments be included in future budget requests made by SBCTC.

Legislators are saying they are not hearing from constituents regarding higher education. President Hanson encouraged the trustees to contact their legislative representatives. Contacts are tallied and reviewed during caucus sessions.

- B. *WACTC Report* In addition to the Governor's budget proposal (cuts of 9%/13%), colleges were asked by the House and the Senate to prepare scenarios for mid-level (11%/13%) and high-end (13%/18%) budget cuts. President Hanson shared a presentation showing the comparison of these scenarios, and a u-tube video by Larry Seaquist on unemployment rates and the need to fully fund education. We are holding off on budget decisions until after the March 17th revenue forecast. If the forecast is negative, we will most likely be looking at the high-end cut.
- C. *Boeing Partnership* President Hanson informed the trustees that our partnership with The Boeing Company is coming along well. Two recent meetings included establishing a relationship with Mr. Terry Shoulders, Boeing Executive Focal to RTC, and discussions about aerospace academic alignment, the DOL grant, and partnering to deliver training for the ramp up of the 737 production. The next meeting will be held in two weeks at the Renton Boeing plant.

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6. **INSTRUCTION**

- A. *Culinary Arts Program Overview* Associate Dean of Culinary Arts, Doug Medbury provided a presentation to the trustees, which included an overview of the Culinary Arts and the Professional Baking programs. Highlights from the presentation included instructor acknowledgements, student recognitions and achievements, quarterly enrollment data, program successes, and economic data from each program. RTC's Culinary Arts and Professional Baking Programs have brought home many champions and awards, and continue to inspire many students to achieve their dreams within the industry.

7. **RENTON FEDERATION OF TEACHERS**

- A. *Faculty Activities* Rick Geist, president of the Renton Federation of Teachers informed the trustees of the visit made to Olympia with President Hanson and 4 welding students last month. The students were heavily questioned, and they were able to share their concerns of tuition increases. A rally is planned again on the 17th of March; RTC will be taking about 20+ students on a bus. Additional trips may be added during spring break. On March 15th, an initiative to organize a student government is planned. RFT staff is patiently awaiting information on budget cuts, as we begin negotiations next week.

8. **STUDENT SERVICES**

- A. *Running Start Yearly Report* An annual summary report for the Running Start program was presented by Running Start Coordinator, Debbie Rundle. A 2011 winter quarter, by program summary was included, showing enrollments in full-time, part-time, and general education classes. Ms. Rundle shared a comparison of 2009/10 to 2010/11 as well as showing the 12 different school districts represented from the students enrolled.
- B. *Enrollment Report* Vice President Pozega provided an updated enrollment report dated March 7, 2011. The indication is that with two more weeks remaining, he suspects 3550 FTEs for this quarter, which is well above the enrollment allocation.
- C. *Public Information* Information was provided in the board materials on recent press releases, media releases, advertising, marketing, publications and community relations.

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9. **ADMINISTRATION/FINANCE**

- A. *Source and Use of Funds* As a regular report to the Board of Trustees, Vice President Merrell provided information on the revenues and expenditures for the period ending January 31, 2011. Expenses were up 3% from last year, but we are still well under budget. Tuition is up 8% and we are holding expenditures down.

10. **HUMAN RESOURCE DEVELOPMENT**

- A. *Administrative Report* Director of Human Resource Development, Glenda Mullowney reviewed with trustees the personnel activity for the period ending February 28, 2011.

11. **EXECUTIVE SESSION**

An executive session was not held.

12. **MEETINGS**

The next regular Board of Trustees Meeting is scheduled for April 12, 2011.

13. **ADJOURNMENT**

It was moved by Trustee Page to adjourn the Board of Trustees' meeting at 7:00 p.m. Motion carried.

TYLER PAGE, Chair
Board of Trustees

STEVEN J. HANSON, President
Board of Trustees